



Quartz Valley Indian Reservation

REQUEST FOR PROPOSAL (RFP)

Redesign and development of the Quartz Valley Indian Reservation official website

www.qvir.com

Overview

The Quartz Valley Indian Reservation (QVIR, the Tribe) is requesting proposals in order to select and contract with a vendor to create a new website that is a modern, attractive, and responsive web design. The Tribe is seeking proposals from highly qualified, experienced website development professionals to design, develop, and implement its public-facing website. The chosen vendor must have experience in website design and expertise with best practices regarding:

- Successful website design for both desktop and mobile platforms
- User experience and usability testing
- Content strategy
- Social media integration
- Responsive design
- Integration of secure form submissions

This RFP does not obligate the Tribe to award a contract or complete the project. The Tribe reserves the right to cancel the solicitation if it is in the Tribe's best interest.

About Quartz Valley Indian Reservation

The Quartz Valley Indian Reservation is a sovereign, federally recognized Tribe in rural western Siskiyou County in far northern California. The Tribe is one of two federally recognized Tribes in Siskiyou County. Tribal government business operations are headquartered in the QVIR administration building, where the Business Council also meets on the last Monday of the month. QVIR staff members work there as well as in several other QVIR facilities. The QVIR Environmental Department operates from a converted residence and shop. The Tribe's Indian Health Service-affiliated Anav Tribal Health Clinic, which provides medical, dental, and behavioral health care (including equine therapy) to QVIR members and other Native and non-Native area residents, opened in 2007 and recently doubled its size with a 3,000-square-foot dental wing addition. ("Anav" means "medicine" in the Karuk language.) The clinic employs about two thirds of the Tribe's 50-plus staff. Other facilities constructed on the reservation in the past decade and currently staffed by QVIR employees include a fire hall and a 10,000-square-foot gymnasium. Other Tribal services include Education, Social Services, Indian Child Welfare, and a domestic violence program.

Project Criteria

The primary objectives of the website redesign are as follows:

1. **Interactive and engaging website** – We are seeking to redesign our website to include an intuitive, easy-to-use interface that allows members, visitors, business partners, and employees to complete their tasks quickly and easily regardless of the device they are using. The solution should also be easy to maintain for our administrators and content creators; streamline business operations; and increase productivity.
2. **Purpose of the new website** – Our new site should:
 - a. Serve the needs of all users by letting them easily find what they are seeking, providing them with access to key services on a 24/7 basis, allowing them to share information with our staff

