

This is the authorization form to use, ONLY if you choose to have another person pick up your check (s).



YEAR: _____

QUARTZ VALLEY INDIAN RESERVATION
Authorization for Check Release

Date: ____/____/____

To void this form, mark and date: ___Date:_____

I, _____ hereby authorize _____,
(Print Name) (Please Print) _____,

to pick up the following items (s):

Payroll Check (s) Please Circle: Once Weekly All Checks Until Further Notice VOID
Permission granted for the term of: ____/____/____ to ____/____/____

Reimbursement Check (s) Please Circle: Once Weekly All Checks Until Further Notice VOID
Permission granted for the term of: ____/____/____ to ____/____/____

Travel Check (s) Please Circle: Once Weekly All Checks Until Further Notice VOID
Permission granted for the term of: ____/____/____ to ____/____/____

Non-Gaming Distribution Check (s) Please Circle: Once Quarterly VOID
Permission granted for the term of: ____/____/____ to ____/____/____

Non-Gaming Distribution Check (s) for Minor (s): _____,
_____, _____ Please Circle: Once Quarterly VOID
Permission granted for the term of: ____/____/____ to ____/____/____

Other Check (s) Type of Check: _____
Please Circle: Once Weekly All Checks Until Further Notice Term of: _____ to _____

THIS IS FOR EMERGENCY PURPOSE ONLY: An original signed form must be filled out for further check pick up.

Phone Authorization taken by: _____ Date: ____/____/____ Time: ____ AM / PM

This person has been authorized to pick up this check: _____

(Employee, Participant, or Member's Signature)

(Date)