

**Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032**

ORIGINAL
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**Business Council Meeting
November 5, 2014
For October 31, 2014**

I. Establish Quorum and Call Meeting to Order: at 5:38 pm, by
Tribal Chairman Harold Bennett

Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Harold Bennett

Vice Chairperson, Melissa McCloud

Tribal Secretary, Charlene Henry

Tribal Treasurer, Frieda Bennett

Board Member #1, Alondra Bailey

Board Member #2 Lisa Carle – On Travel

Member at Large, Veronica Bennett – No Call, No Show

Member at Large, Sherrie Williams – Called In

Member at Large, Vacant

Guest Present: None

II. Establish and Approval of Agenda: November 5, 2014
Frieda Bennett moves a **motion** to approve the agenda for
November 5, 2014, Melissa McCloud seconds, 4 For, 0 Against, 1
Abstention.

III. Reading and Approval of Minutes: September 25, 2014
Melissa McCloud moves a **motion** to approve the minutes for
September 25, 2014 with corrections, Alondra Bailey seconds, 4
For, 0 Against, 1 Abstention.

Corrections were:

Page 2: under EPA: Discussion, line 4, add; will be held at the
coalition.

Page 3: under last Directive: take out; even

IV. Resolutions: None

V. Reports:

a. Tribal Administrator: Table

b. Chairman:

Topics Discussed:

- Will be conducting two days of Tribal Administrator interviews
- Working on the review of Tribal Administrator applications
- Looking into the process of setting up ELOCCS for HUD
- WUIP crew completing a 25' fire line in several areas
- ANA grant was funded, Rick Hill is the Temporary Project Coordinator and Harold Bennett is the Project Officer
- Water tank needs to be sandblasted and repainted
- Looking actively into GSA equipment for the Fire Hall
- Job Description for the Roads Maintenance person, department would be under the tribe, must have a valid driver's license.
- Employee Thanksgiving Potluck will be on Wednesday November 26, 2014 from 3pm to 5pm, for all QVIR employees.

Prevailing Wage:

Has not been passed

Bay Alarm:

Discussed what it would cover and the cost, did not accept

Xerox Copy Machine:

Discussed leasing a new copy machine for better quality, less expensive to operate including ink, cost per month and how it will be divided into the programs.

Melissa McCloud moves a **motion** to lease from Xerox, the W7845PT Copy Machine, Alondra Bailey seconds, 4 For, 0 Against, 1 Abstention.

Member Letter:

Discussion; talked about the content of the letter.

Directive: Tribal Secretary send out memo to set a Business Council date and we will go with the majority.

Executive Session: Entered at 6:56 pm

Exited at 7:17 pm

Directive: Enrollment Chairman; Letter regarding Budgetary Modifications

c. Vice-Chairperson: Table

d. Tribal Treasurer:

- Financial Statements
- A+ on the Audits
- Looking for a new auditor

e. Modoc Lassen Indian Housing: Table

f. Anav Tribal Health Clinic: Table

g. Fire Hall: Table

VI. Old Business:

a. Policies: Table

b. Casa Ramos:

Yes, set the time for December 13, 2014, Frieda Bennett and Kyle Nelson will facilitate the training.

VII. New Business:

a. All Travel Request:

Should all travel go back to the Business Council until we have a Tribal Administrator? We are OK for now.

b. Enrollment Clerk: Done above under Chairman's Report

c. Tribal Gift Cards from GCC: Table

VIII. Executive Session: Under Chairman: SW, None

IX. Announcement: None

X. Adjournment: 7:29 pm

Frieda Bennett moves a **motion** to adjourn at 7:29 pm, Melissa McCloud seconds, 4 For, 0 Against, 1 Abstention

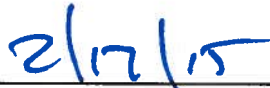
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BE IT RESOLVED,

That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 3 For, 0 Against, and 2 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 29th Day of January, 2015.



Harold Bennett, Tribal Chairman



Date



Charlene Henry, Tribal Secretary



Date