

Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032

ORIGINAL
CA

Business Council Meeting
Friday, March 30, 2012 at 1:00 pm

I. Establish Quorum and Call Meeting to Order: at 1:00 pm by
Chairman Aaron Peters

Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Aaron Peters
Vice Chairperson, Sherrie Kelley
Tribal Secretary, Charlene Henry
Tribal Treasurer, Henry Case
Board Member #1, Lisa Carle
Board Member #2 Rick Case
Member at Large, Angela Lewis
Member at Large, Fred Case
Member at Large, George Super Sr.

Guest Present:

Tribal Administrator, Raymond Robles
EPA Director, Kim Mattson
Gymnasium Coordinator, Joselyn Kelley

II. Establish and Approval of Agenda: March 30, 2012
George Super Sr. makes a **motion** to approve the agenda for March 30, 2012, Henry Case seconds, 4 For, 0 Against, 4 Abstentions

III. Reading and Approval of Minutes: January 27, 2012
Henry Case makes a **motion** to approve the minutes for January 27, 2012 with corrections, George Super seconds, 7 For, 0 Against, 1 Abstention.

Corrections were: Under Chairman, add as directed, the Tribal Secretary sent a letter to the tribal Chairman asking about his intentions and have not received a response.

Reading and Approval of Minutes: February 24, 2012

Angela Lewis makes a **motion** to accept minutes for February 24, 2012 with corrections, Henry Case seconds, 5 For, 0 Against, 3 Abstentions.

Corrections were:

Under Travels: number 7, change ticked to ticket, under f. Treasurer change donation to sponsorship, under New Business c. Format or guidelines for policies, change the to be. Spell out FNP and ICWA.

IV. Enrollment: None

V. Resolutions: 2012-06

Approval To Join The General Membership of the California Indian Forestry and Fire Management Council

George Super makes a **motion** to accept Resolution 2012-06, Henry Case seconds, 6 For, 0 Against, 3 Abstentions

VI. Reports:

a. EPA Director

- Not much to report
- Submitted Fisheries Restoration Proposal
- Travel, EPA Director wanted to be added to travel on April 3-4, 2012.

George Super Sr. makes a **motion** to allow the EPA Director to attend EPA's DQO/Planning Process for Sample Design and Qapp, Henry Case seconds, 5 For, 1 Against, 2 Abstentions

Reporting / Discussion

- Land access agreement to work on Timber Vest land
- Timber Vest want to be insured separately
- Will run by the attorney
- Land purchase – had some documents
- National Indian organization
- Meeting for Inter Tribal Timber Council
- Bio mass of small trees- cogeneration plan economic issues
- Interesting idea to generate other interest

- *Concerns:* meeting with Scott Valley Group, government land take over, what is this? Not sure, ongoing statement on axe to grind.
 - *Concern:* Talking about government taking land? Access to the river? Debate about land owner, river being navigate able, personal interpretations.
 - Protest Float, about being navigate able
 - What is QVIR up too? We want a healthy water shed
- Discussion:**
- Q: How far are we with the EA?
Walk through for rare plants, in the spring, doing a checklist instead of an EA
 - Need to be a botanist for a detailed description for overall inventory of all of the plants in the area.
 - Timber Harvest plan
 - Cover cemetery, Ballpark and Cultural Camp
 - Cemetery must be cleared for proper family plots

Tribal Administrator send PDF to the EPA Director

EPA Director calculate fifteen (15) cords from cemetery

George Super Sr. makes a **motion** to approve the EPA Director's report, Fred Case seconds, 4 For, 1 Against, 2 Abstentions

Q: Why are we making a motion to accept the report? We have not done this before? A: Leave it like it was.

EPA Director leaves at 2:11 pm.

b. Indian Child Welfare Act, (ICWA)

Tribal Administrator reads the ICWA report, this report was passed out to the council

c. Education: No report

- Education Assistant: Tribal administrator met with the Chairman, Vice Chairperson, Education Director, and Human Resources. Another meeting will be set. There is a lot to discuss about the hours and job descriptions.
- The BIA does not care how we set up the job descriptions just that we follow the AFA and fit the needs of the tribe.

- Q: Education Director spoke of a tutor. A: Can start first week of April, she is local, teaches high school level children.
- Quarter of a million dollar grant for education
- Four job descriptions: make into one or two positions
- Council needs to be aware of Education Assistant being hired, will get together and work this out.
- Education Extension: Still need a motion to proceed

Tribal Administrator contact Executive Director Phil Bush of MLIHA to ask him about the Education Extension and Fire House.

- Use old shed outside? Cost for two bathrooms?
- Shed was to be for Education
- Q: Tribal Administrator asks what does council want him to do? A: Extension, expand the office.

Tribal Administrator have information ready for the next Business Council as to where the funding will come from.

- Money from EPA, pay back rent
- Conversation with Tim Wilhite, create depreciation of property from program back to the tribe
- Funds must go back into Land Acquisition

d. Chairman:

- Met with Bob Johnson to pave Shackelford, will cost \$675,000.00. we are short \$50,000
- Talked with Joey Silvas and Grindstone
- Modified the bid, could we get Shackelford paved with 2012 maintenance money
- 2012 maintenance money can combine with this contract, give up paving the back of the clinic
- \$20,000.00 coming from taxes
- Upgrade, improving the road, not new construction
- Shackelford is in our inventory, BIA has the files
- If Shackelford is in our inventory, can we approve with the stipulations?

Tribal Administrator will bring the proposal to the next General Community Council meeting, still waiting on a call from BIA

- Tribal Attorney David Rapport and BIA Director Virgil Akins had a discussion over the shares at the Clinic, Rapport will get a request in this week
Discussion: Done
- Contacted Terry Lincoln to ask if we could use 638 for another audit
- This would be a Forensic Audit, that will ask different questions than a regular audit, for 2009, 2010, and 2011.
- Spoke with an organization, Cooper, for \$13,000.00
- Q: Why wasn't this brought before the council before you spoke with this organization? To see if this is what we wanted to do? A: I am bringing it now.
- If we do this it shouldn't it go back further?
Discussion:
- Building of the Gymnasium, tribe picked up the extra cost,
- Change orders took a lot of the funding
Discussion:
- Audits
- Spending NGD %
- Past years
- Finance integrity is in tact
- Statute of limitations
- Jim Bearquiver, cost a lot of money doing change orders

Community Health Services Manager, Kyle Nelson, looking into CHR information

- Gymnasium close out discussion
- Should look into the years where the concern started on the Forensic Audit

Forensic Audit tabled; **Tribal Chairman** have proposal ready and bring to the next General Community Council.

e. Vice Chairperson: No Report

f. Tribal Treasurer:

- EPA Director six month review, discussed budget, considered all positions
- Education Budget
- Administration Leave: Issue on policy

g. Gymnasium Coordinator:

Passed out a report

Reported: Discussion:

- Training went good
- Dodgeball went good
- Kick ball night
- Beading class
- Angela beading class
- May youth men's tournament
- 3rd, 4th, 5th, 6th, metals
- Split tournaments up? Might be hard
- June slow pitch tournament
- Getting phone fixed
- Snack shack-slow people still order
- Tables came in, chairs still on their way
- Bingo going into the big room
- Washer and dryer
- Angela Reynoso selling floor equipment, take to the next **General Community Council Meeting**
- Kitchen sink is in
- Water heater getting repairs

Angela Lewis leaves at: 4:00 pm

h. Tribal Administrator:

Report attached, Tribal Administrator reads his report to the council

- Working with each department
- Interested in Quartz Valley School

i. Modoc Lassen Indian Housing Authority: (MLIHA)

- Conversation with Executive Director Phil Bush

- What is going on in Quartz Valley?
- Missing three (3) housing meetings you are in breach
- Use our joint powers agreement

j. Human Resources: None.

Went over travel to the 2012 I H S Conference in Pala California.

- Importance of data entry
- Importance of following I H S regulations
- Spoke of how per capita payments to the youth affected a tribe.

VII. Old Business:

a. Loan Policy: Going to next General Community Council, being fixed and will be available with corrections

- Take out collateral language, NGD

b. Education Assistant Job Description: Done

c. Policy Meeting 3-28-12

- Committees make policies

VIII. New Business:

a. Patrick Case: Remove

b. Human Resource Request for travel:

Henry Case makes a **motion** to authorize Charlene Henry to travel to Redding California for one day training on, Managing Emotions Under Pressure, July 24, 2012, George Super Sr. seconds, 7 For, 0 Against 1 Abstention

Rick Case makes a **motion** to authorize Lisa Carle to travel to Redding California for one day training on, Managing Emotions Under Pressure, July 24, 2012, George Super Sr. seconds, 7 For, 0 Against, 1 Abstention

c. Attorney Legal Service Form:

Finance Assistant Lisa Carle developed a form to use anytime the tribal attorney is called upon so the finance office has a paper trail of how each program was charged for the attorney services.

George Super Sr. makes a **motion** to accept the Attorney Legal Services form, Rick Case seconds, 6 For, 0 Against, 2 Abstentions

- d. Funding Sources:
We need to seek new funding sources

IX. **Executive Session:** None

X. **Announcement:**
Rick Case has a new son, Achviivich Case

XI. **Adjournment:** at 4:44 pm
Henry Case makes a **motion** to adjourn, George Super Sr. seconds, 7 For, 0 Against, 1 Abstention

C*E*R*T*I*F*I*C*A*T*I*O*N

BE IT RESOLVED,
That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 4 For, 0 Against, and 1 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 29th Day of June, 2012.

Aaron Peters
Aaron Peters, Tribal Chairman

7-5-12
Date

Charlene Henry
Charlene Henry, Tribal Secretary

July 5, 2012
Date