

QVIR Logo Apparel Ordering Information

HOW TO SHOP: Those interested in ordering QVIR Logo Apparel may browse the catalog; available in the QVIR Finance Department or, view items on the Thread Logic website at: <http://www.thread-logic.com>. There is an order limit of 10 items per person or, total value amount of under \$400.00. Those wanting to order more than 10 items may submit another order form, but only after making a full payment on the previous order. QVIR will not allow any add-ons to an existing order form once submitted to the Finance Department.

ORDER FORMS: Those placing orders must complete the required 2-page Tribal Logo Apparel Form (see below). Order forms are also available at the QVIR Finance Department. Each item ordered must have an item number and a description (such as size, color and quantity). Please note that the order form does not list prices, but the Thread Logic website does.

PAYMENT: Those placing orders must choose one of the four payment options listed on the order form. Please note that those choosing the Personal Payment Option (option #4) must pay for items ordered prior to receiving those items.

DELIVERY & PICK-UP: When the group order arrives, the Inventory Clerk will fill each individual's order according to his/her order form. Upon order-fill completion, individuals will receive notification when their orders are ready for pick-up.

QUESTIONS? Contact the QVIR Finance Department at: 530-468-5907 ext. 308



