

**Quartz Valley Indian Reservation
Business Council Meeting
Administration Building
Monday, October 28, 2019**

Minutes:

Kayla Super presiding
Minutes taken by Lisa Carle

Member's present:

Kayla Super, Tribal Chairwoman
Sherrie Williams, Tribal Vice Chair
Lisa Carle, Tribal Secretary
Isaiah Williams, Tribal Treasurer left at 6:30 p.m.
Fred Case, Board member #1
Virginia Croy, Board member #2
Victor McCloud, Member at Large
Alondra Whittaker, Member at Large left at 7:41 p.m.
Charlene Henry, Member at Large

Guest(s)

Mike Slizewski, Tribal Administrator

I. **Called meeting to order at 5:04 p.m.** by Kayla Super.

II. **Approval of Agenda**
Additions: None

Charlene Henry makes a motion to approve the agenda.
Fred Case seconds the motion.
Vote: 5 for, 0 against, 1 abstention.

III. **Reading and approval for minutes for September 30, 2019.**

Corrections: On page 2 correction of spelling Pitt to Pit. Under bullet 7 correction of in to is, change name to employee title, correct last name of Stirling to Sterling.

Victor McCloud makes a motion to approve the minutes for September 30, 2019 with corrections.
Virginia Croy seconds the motion.

Vote: 7 for, 0 against, 2 abstentions.

Reading and approval of minutes for October 16, 2019.

Corrections: On page 1 correct Administration to Administrator.

Charlene Henry makes a motion to approve minutes for October 16, 2019 with corrections.

Victor McCloud seconds the motion.

Vote: 7 for, 0 against, 2 abstentions.

IV. **Enrollment-** None

V. **Resolutions-** None

VI. **Reports**

a. **Tribal Administrator**

- Contract submitted for US Forest Capitol, LLC.
- Request for approval of contract with US Forest Capitol, LLC.

Isaiah Williams makes a motion to approve the contract with US Forest Capitol, LLC with signature authorization from our Tribal Chairwoman on the advisory service agreement for \$25,000; to be taken out of the carry over per contract terms.

Charlene Henry seconds the motion.

Vote: 8 for, 0 against, 1 abstention.

- Announcement: Tribal Nations Grant Fund (TNGF) Open date is October 15, 2019, to submit a proposal and must have a plan. It must be used for Community growth.
- Consensus to submit the proposal for Tribal Nations Grant Fund (TNGF) to be used for land purchase.
- Retirement plan
- Analysis submitted
- Question: When to submit to begin the process? It on the contingency of the Finance workload, when to begin the Retirement plan. It was suggested to begin this at beginning of the year.

Alondra Whittaker makes a motion to approve the current retirement plan and for the authorization agreement between Bidwell Consulting Services for the

403(B), 401(K) plans sponsored by Quartz Valley Indian Reservation for the administrative fee of \$3500; per year.

Virginia Croy seconds the motion.

Vote: 6 for, 0 against, 2 abstentions. 1-no vote.

- Human Resources Conference being held January 20-21, 2020.
- Personnel interested in attending this conference: Human Resources, Tribal Administrator, Tribal Vice Chair, ATHC Deputy Director, Tribal Chairwoman?
- Scheduled a Budget meeting for Wednesday, November 13, 2019 at 10:00 a.m.
- Request to close the HUD Accounts.
- Request to close the ANA accounts.
- The account numbers and amounts are needed to close these bank accounts.
- Revised Purchase Order was submitted, it will be used for all departments.

Consensus of the Business Council to approve and accept the newly revised Purchase Order.

- Revised Annual Review form was submitted.

Consensus of the Business Council to approve and accept the revised Annual Review form.

- Updates: ATHC has hired a new Health Administrator.
- Sawmill was already sold.

Entered Executive Session at 6:43 p.m.

Exited out of Executive Session at 7:52 p.m.

Will begin at the Tribal Chairwoman's Report

Continuation meeting is scheduled for Tuesday, November 12, 2019 at 5:00 p.m.

Charlene Henry makes a motion to adjourn.

Victor McCloud seconds the motion.

Vote: 6 for, 0 against, 1 abstention.

Adjourned at 7:54 p.m.

CERTIFICATION

BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 7 For, 0 Against, and 1 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 25 Day of November, 2019.

Kayla Super
Kayla Super, Tribal Chairwoman or
Tribal Official

Lisa Carle
Lisa Carle, Tribal Secretary

11/25/2020
Date

11/25/2019
Date