

**Quartz Valley Indian Reservation
Business Council meeting
Remote location
Monday, November 30, 2020**

Minutes:

Member's present

Kayla Super, Tribal Chairwoman
Angela Reynoso, Tribal Vice Chair
Lisa Carle, Tribal Secretary
Sherrie Williams, Tribal Treasurer
Kevin Case, Board member #1
Virginia Croy, Board member #2
Dominic Villagomes, Member at Large
Alondra Whittaker, Member at Large
Charlene Henry, Member at Large

Guest(s)

Mike Slizewski, Tribal Administrator

I. Called meeting to order at 5:06 p.m. by Kayla Super.

II. Approval of agenda.

Additions: Child gift cards

Kevin Case makes a motion to approve the agenda.

Alondra Whittaker seconds the motion.

Roll call:

Kayla Super-abstain

Dominic Villagomes-for

Lisa Carle-for

Alondra Whittaker-for

Kevin Case-for

Charlene Henry-for

Virginia Croy-abstain

Vote: 5 for, 0 against, 2 abstentions.

III. Reading and approval of minutes for November 23, 2020.

Corrections:

Kevin Case makes a motion to approve the minutes.

Alondra Whittaker seconds the motion.

Sherrie Williams arrived at 5:24 p.m.

Roll call:

Kayla Super-abstain

Virginia Croy-for

Lisa Carle-for

Dominic Villagomes-for

Sherrie Williams-abstain

Alondra Whittaker-for

Kevin Case-for

Charlene Henry-for

Vote: 6 for, 0 against, 2 abstentions.

IV. Enrollment

a. Pending membership

V. Report

a. Tribal Administrator

Staff question: Should we continue to pay administrative leave to staff traveling outside the county?

Discussion: There is no protocol for travel restriction. Hard to track without it being personal.

When ATHC have concerns and questions, place them on the agenda.

Consensus of the Business Council that we cannot refuse to pay administrative leave. There is no way of tracking it.

Tribal Chairwoman: Directive to speak with Public Health Officer Dr. North to set up a zoom meeting with PPE training to staff and have them sign in after completion.

Question: Could we close or exclude outside non-tribal member from clinic?
The answer due to funding sources, we could not close it to non-tribal members.

The clinic could do a priority scheduling for tribal members, maybe to include Mondays and Fridays.

Topic: COVID testing

The clinic is understaffed and for testing if they could make an appointment.

Question: When is the CARES ACT-COVID general assistance deadline? Friday, December 4, 2020.

Topic: REDW consultant

- Re-open policy
- The policies and procedures need updating.
- Grants Contract Compliance Officer to proceed and move forward with updating with QVIR policies and procedures.

Topic: FEMA projects

Consensus of the Business Council to move forward with the 4-FEMA projects.

William Cleveland created the narratives to submit to FEMA.

Question: The MLIHA employee asked to volunteer to pick up the free lunches. The answer is no to the question.

Topic: Small Ambulatory Grant

- I.H.S has informed ATHC does not qualify under this grant.

Topic: 2019 Audit compliance testing for major programs.

- I.H.S.
- Native Connections
- Opioid grant
- PPG Consortium

b. Tribal Chairwoman

Topic: COVID update

- County is strictest tier

Topic: Christmas gifts for children

- Total amount of budget
- Purchasing present or sending checks

Topic: CARES-ACT-COVID

- 2nd stimulus checks for adult members.
- General Assistance application is due Friday, December 4, 2020.

Topic: Bulk mailing

- Included: Flyer for soap, REDW policy, Corporate Charter.

c. Tribal Vice Chair

Topic: Enrollment

- Phone vote on 3 applications for enrollment membership.

Topic: Soap

- Update on flyer, licensing, producing large quantity of soap.

Topic: Laptops

- Sending to out of town membership.

Topic: Handwashing station

- Ramah fund- economic development project.
- When confirmed, invoice sent, must send a deposit.

d. Treasurer

- **Topic and discussion:** Drawdowns balances.
- **Topic and discussion:** budget and operating costs.
- **Topic and discussion:** RAMAH funds and balance
- **Topic and discussion:** CARES monies
- **Concerns:** Potential government shut down.

Topic: Vice Chair

Discussion of Project Coordinator job description.

- Change verbiage for time, amount, hourly, stipend
The General Council approved a position.

Dominic Villagomes left at 6:54 p.m.

Kevin Case left at 6:55 p.m.

Conduct a phone vote to update and approve the Project Coordinator's job description.

Budget meeting is scheduled for Friday, December 4, 2020 at 5:00 p.m.

Reports on grants

CARES expenditure and line items.

Finance has exact numbers.

More General Assistance applications to process.

GCCO completed and have some numbers.

Modoc Lassen Indian Housing Authority

Update: Audits submitted

Update: Tankless water heater on hold due to electrician COVID.

Update: Duplexes waiting for cabinet people.

Topic: Empty house

Anav Tribal Health Clinic

Human Resources Specialist-sent email

- Set up something for each interview
- Set up foundation.

Firehall

- Needs title for ambulance
- Locate the title for vehicles

Gymnasium

- Closed-no activity

Human Resources

- Office been closed since November 6, 2020.
- Busy
- Mail
- Hours in office is still the same. Tuesday 1-5, Thursday, Friday.

ICWA

- Monthly report in email

Question: Is there currently fingerprinting for childcare?

Continuation meeting is scheduled for Tuesday, December 15, 2020 at 5:00 p.m.

Adjournment

Alondra Whittaker makes a motion to adjourn.

Angela Reynoso seconds the motion.

Kayla Super-abstain

Angela Reynoso-for

Lisa Carle-for

Sherrie Williams-for

Virginia Croy-for

Alondra Whittaker-for

Charlene Henry-for

Vote: 6 for, 0 against, 1 abstention.

Adjourned at 7:32 p.m.

CERTIFICATION

BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of _____ For, _____ Against, _____ Abstention(s) and _____ No vote at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the _____ Day of _____, 2020.



Kayla Super, Tribal Chairwoman

Date



Lisa Carle, Tribal Secretary

Date