

**Quartz Valley Indian Reservation  
Continuation Business Council Meeting  
Remote location: Zoom meeting  
Monday, November 9, 2020  
Minutes:**

Quorum established: 8

**Member's present by zoom:**

Kayla Super, Tribal Chairwoman  
Angela Reynoso, Tribal Vice Chair  
Lisa Carle, Tribal Secretary  
Sherrie Williams, Tribal Treasurer  
Kevin Case, Board member #1  
Virginia Croy, Board member #2  
Alondra Whittaker, Member at Large  
Charlene Henry, Member at Large

**Member absent:**

Dominic Villagomes

**Agenda**

1. Called meeting to order
2. Approval of agenda
3. Approval of Minutes
4. Reports
5. Next meeting
6. Announcements
7. Adjournment

1. **Called meeting to order at 5:17 p.m. by Kayla Super.**
2. **Approval of agenda**

Charlene Henry makes a motion to approve the agenda.  
Angela Reynoso seconds the motion.

Kayla Super-Abstain  
Angela Reynoso-For

Kevin Case-For  
Virginia Croy-Abstain

Lisa Carle-For                      Charlene Henry-For  
Sherrie Williams-Abstain      Alondra Whittaker-For

Vote: 5 for, 0 against, 3 abstentions.

3.      **Reading and approval of minutes for October 26, 2020.**

Corrections: On page 3 omit the number 1. On page 4 add title Counsel to Karuk.

Alondra Whittaker makes a motion to approve the minutes.  
Kevin Case seconds the motion.

Kayla Super-Abstain              Kevin Case-For  
Angela Reynoso-For              Virginia Croy-For  
Lisa Carle-For                      Charlene Henry-For  
Sherrie Williams-Abstain      Alondra Whittaker-For

Vote: 6 for, 0 against, 2 abstentions.

4.      **Reports-Tribal Chairwoman**

a.      **Update of the COVID positive case.**

- **All facilities will be closed until November 23, 2020.**
- **Topic: Sanitizing the facilities**
  - o      Jones Janitorial: A professional cleaning company will use a fog machine to clean. It charged by the square footage of building. It is being scheduled for this Thursday.
- **Topic: Staff**
  - o      Tribal Administrator will contact department heads, working out their schedules.
  - o      Beginning next week. Finance will go in to produce check.
  - o      Employees is still checking mail, email, and voice mail. The mail is being logged in.
  - o      Employee will work from home, who has these capabilities.
  - o      The work will slow down, and the schedule will be worked out to continuously serve the members.
  - o      Limit the time in office, wipe down areas.
  - o      Discussion on travel ban

- **Discussion on COVID testing**
  - o Suggested: A request by Health Department, it to be mandatory to be tested.
  - o Taking all the precautionary measures to recommend for our staff to be tested at this event.
- **Topic: Upcoming General Community Council meeting**
  - o Discussion of the postponement.
  - o Enrollment could go back to General Community Council.
- **Topic: Isolation house**
  - o What are the items needed to have this house set up to be an isolation house?
  - o The power needs to be put into QVIR name. Vice Chair will call tomorrow.
  - o Make the preparation to get the house set up for a possible isolation home. Beds, bedding, basic kitchen utensils, etc.
  - o The mobile is prepared for isolation placement, a confidentiality form must be signed, not to disclose location.
  - o **Suggestion:** Modoc Lassen Indian Housing to assist with air mattress, bedding under the Community Events monies. Vice Chair will call MLIHA Executive Director
- **Announcement to QVIR members**
  - o Contents to apologize for the inconvenience of the shutdown.
  - o Aware of the current situation will continuously providing services to the community for the members.
- **Topic: Kitchen**
  - o Organizing
- **Inventory of Educational items is pending due to COVID.**
- **Topic: Indian Development Community Block Grant (IDCBG)**
  - o This was the grant that MLIHA inquired about.
  - o There is a deadline to submit in December.

5. **Next meeting**

Budget meeting is scheduled for Friday, November 13, 2020 at 10:00 a.m.



Health Board meeting is scheduled for Monday, November 16, 2020.

Tentative Business Council meeting is scheduled for Monday, November 23, 2020 at 5:00 p.m.

**6. Announcements**

Who has access to ABBOTT?

- Someone must be trained to use it.

Community Test Event is scheduled for November 14, 2020 from noon to 5:00 p.m. at the Gymnasium. November 15, 2020 from noon to 5:00 p.m. at the Firehall.

- Recommend event to employees if they want to get tested.

**Canceling the General Community Council meeting.**

Administrative staff working from home.

**7. Adjournment**

Angela Reynoso makes a motion to adjourn.  
Kevin Case seconds the motion.

Kayla Super-Abstain  
Angela Reynoso-For  
Lisa Carle, For  
Sherrie Williams-For

Kevin Case-For  
Virginia Croy-For  
Alondra Whittaker-For  
Charlene Henry-For

Vote: 7 for, 0 against, 1 abstention.

Adjournment at 6:18 p.m.

## CERTIFICATION

### BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 8 For, 0 Against, 1 Abstention(s) and \_\_\_\_\_ No vote at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 23 Day of November, 2020.

Kayla Super  
Kayla Super, Tribal Chairwoman

11/23/2020  
Date

Lisa Carle  
Lisa Carle, Tribal Secretary

11/23/2020  
Date