

**Quartz Valley Indian Reservation
Business Council meeting
Remote locations
Monday, July 27, 2020**

Minutes:

Present by zoom

Member's present:

Kayla Super, Tribal Chairwoman
Angela Reynoso, Tribal Vice Chair
Lisa Carle, Tribal Secretary
Sherrie Williams, Tribal Treasurer
Kevin Case, Board member #1
Virginia Croy, Board member #2
Dominic Villagomes, Member at Large
Alondra Whittaker, Member at Large
Charlene Henry, Member at Large

Kevin Case- working

Guest present:

Mike Slizewski, Tribal Administrator

I. **Called meeting to order at 3:07 p.m. by Kayla Super.**

II. **Approval of Agenda**
Additions: None

Angela Reynoso makes a motion to approve the agenda.
Alondra Whittaker seconds the motion.

Roll call:

Angela Reynoso- For
Lisa Carle- For
Sherrie Williams-For
Virginia Croy-no vote

Dominic Villagomes- no vote
Alondra Whittaker-For
Charlene Henry-For
Kayla Super-abstain

Vote: 5 for, 0 against, 1 abstain, 2-no votes

III. **Reading and approval of minutes for July 13, 2020.**
Corrections: None

Charlene Henry makes a motion to approve the minutes.
Angela Reynoso seconds the motion.

Angela Reynoso-For
Lisa Carle-For
Sherrie Williams-For
Virginia Croy-For

Dominic Villagomes-For
Alondra Whittaker-For
Charlene Henry-For
Kayla Super-abstain

Vote: 7 for, 0 against, 1 abstention.

IV. **Enrollment**

V. **Resolution-None**

VI. **Reports**

a. **Tribal Administrator**

- Working on the Adobe account.
- CARES Act budget meeting is schedule for next Monday.
- IT infrastructure: Video Conference, Consolidate all servers.
- Wireless bridge project
- REDW Contract was emailed for review. The different set of COVID 19 policies and procedures. Tribal Chairwoman will remain on the contract and delegate Grants Compliance Contract Officer to be contact person.

Sherrie Williams makes a motion to approve REDW contract regarding COVID related consulting services not to exceed \$46,200.00 using CARES Act stimulus funding for staffing needs.
Angela Reynoso seconds the motion.

Roll call:

Angela Reynoso-For
Lisa Carle-For
Sherrie Williams-For
Virginia Croy-For

Dominic Villagomes-For
Alondra Whittaker-For
Charlene Henry-For
Kayla Super-abstain

Vote: 7 for, 0 against, 1 abstention.

b. Tribal Chairwomen

- California COVID case numbers are rising.
- Attended CRIHB-TGCC zoom meeting.
- Attended ATHC staff meeting.
- All department being on the blanket guidelines for precautionary measures and returning to work. Currently going by the Medical recommendations and guidelines of the State, Federal, and County.
- Treasurer request for a template letter for the second stimulus check.
- A generic letter to members as to what was approved for them from the first round of assistance. (Tribal Administrator and Vice Chair)
- Explain the second round on the application for assistance (Tribal Administrator and Vice Chair)
- A letter explaining collection of loan payment but will not be enforcing penalties.
- Hardship repayment will be included on their stimulus amount.
- List of Business Council accomplishments and successes for July-2019 through June-2020 (Tribal Administrator)
- Update the second application amount to \$2,000 limit.

Consensus of the Business Council to approve the second round of assistance.

- Announcement: Health Administrator was let go from their job. Has requested to have an exit interview.
- A signed and approved Resolution for the elected positions. The elections results could be sent both by email and mail original to BIA Dr. Virgil Akins.
- Have the drafted minutes at least 24 hours in advance to review and bring changes or corrections.
- Vice Chair will make herself available.

c. Tribal Vice Chair

- Updates for budget meeting
- Report on HVAC for Gym, it is not up to code, quoted \$30,000. Pending another follow up quote.
- Automatic doors. (Grants Compliance Officer)
- Modoc Lassen Indian Housing Authority-working on the old excess appliances outside by the MLIHA Building. \$400.00 fee for a company

to remove all the items. Have Environmental department create a Purchase Order to cover the fee.

- Project home key, homeless member into a permanent place
- Duplexes
- Flooring resurfaces
- Enrollment got the filing completed
- Topic: Water tender contractor cannot work until the contract is signed.

d. Tribal Treasurer

- Working with Finance Director
- Discussion: Fund, line items, fund codes, JV entries
- Tribal program budget

The Administration office is closed to the public, the employee's working staggered days. Limited on the programs and no current updates.

Education Department is preparing for mini-safety drive through.

Request for meeting attendance.

e. Modoc Lassen Indian Housing Authority

An official letter Klamath Tribe is backing out of the Olink. It would take a miracle, if Cow Creek takes off the area they covered, and their Director did not even look at this option. \$170,000 will be the total loss to the MLIHA Housing Program.

Vice Chair will speak to MLIHA Executive Director to get more information about the Olink.

f. Anav Tribal Health Clinic (ATHC)

- Announcement: A new Behavior Health Director was hired.

g. Firehall-No report

h. Gymnasium

- Not opened to public

i. Human Resources

- Currently working on the Hazard Pay hours.
- Payroll files are up to date and scanned.
- Working closely with ATHC.

j. Indian Child Welfare Act (ICWA)

- Employees working staggered schedules.
- Maintaining and responding to current cases.

k. Education

- Due to issue of social distancing they were approved to work out of the gymnasium.
- Question: Are they still working with students?
- They have other titles and duties such as Social Services, they still need to check in down here. Alternate their days.

l. Environmental-no report

m. All Boards/Committees

- Enrollment applications are pending. The Enrollment Committee may have to have a phone vote.
- Business Council members for worked hours there is a per hour rate.

n. Any delegates: no report

o. Training/Travel: Travel restricted

VII. Old Business

- a. REWD-** Currently working on COVID 19 policies.
- b. Zoom and live stream-** research.

VIII. New Business

a. Cemetery property

- Surveyor to find the markings on the property.

b. ICWA draft policy

- Department is looking into it.
- An outline of a basic draft and what ICWA department is for.

IX. Executive Session-None

X. Announcements

1. The next COVID budget meeting is scheduled for Monday, August 3, 2020 at 1:00-3:00 p.m.
2. The next Business Council meeting is scheduled for Monday, August 10, 2020 at 3:00 p.m.
3. Kayla announced that her children's birthdays are Sunday, Tuesday, and Friday.

XI. Adjournment

Angela Reynoso makes a motion to adjourn.
Sherrie Williams seconds the motion.

Roll call:

Angela Reynoso-For
Lisa Carle- For
Sherrie Williams-For
Alondra Whittaker-For

Charlene Henry-For
Dominic Villagomes-For
Kayla Super-abstain

Vote: 6 for, 0 against, 1 abstention.

Adjournment at 5:43 p.m.

CERTIFICATION

BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 5 For, 0 Against, 1 Abstention(s) and 1 No vote at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 10 Day of August, 2020.

Kayla Super
Kayla Super, Tribal Chairwoman

8/10/2020
Date

Lisa Carle
Lisa Carle, Tribal Secretary

8/10/2020
Date