

**Quartz Valley Indian Reservation  
Business Council Meeting  
Remote locations  
Monday, September 28, 2020**

**Minutes:**

Quorum established: 9

Kayla Super, Tribal Chairwoman  
Angela Reynoso, Tribal Vice Chair  
Lisa Carle, Tribal Secretary  
Sherrie Williams, Tribal Treasurer  
Kevin Case, Board Member #1

Virginia Croy, Board Member #2  
Dominic Villagomes, Member at Large  
Alondra Whittaker, Member at Large  
Charlene Henry, Member at Large

**Guests:**

Mike Slizewski, Tribal Administrator  
Phil Bush, MLIHA Executive Director  
Fred Case, Board of Commissioner  
Isaiah Williams, Board of Commissioner

**I. Called meeting to order at 3:11 pm by Kayla Super.**

**II. Approval of Agenda**  
Additions: None

Request to have Modoc Lassen Indian Housing Authority to be placed after the approval of agenda.

Kevin Case makes a motion to approve the agenda.  
Sherrie Williams seconds the motion.

**Roll call:**

Kayla Super- Abstain  
Angela Reynoso-For  
Lisa Carle- For  
Sherrie Williams-For  
Kevin Case-For

Virginia Croy-For  
Dominic Villagomes-For  
Alondra Whittaker-For  
Charlene Henry-For

Vote: 8 for, 0 against, 1 abstention.

**Topic: Modoc Lassen Indian Housing Authority (MLIHA)**

- A letter from the Business Council addressed to MLIHA re: formal complaint.
- MLIHA Executive Director and Board of Commission openly expressed that they were confused about the letter.
- MLIHA has its own personnel policies for permanent employees and force account employees.
- It was expressed that MLIHA and BOC follow directives only from the General Council.
- There was miscommunication and the understanding MLIHA personnel policy and procedures.
- Request a copy of the MLIHA personnel policy and procedures.

**Topic: Joint Powers**

- By laws
- Delegates policies and procedures
- Give procedure to BOC

**Topic: Duplexes**

- This has been a 5-year project. The water is a main issue.
- Report: Waiting for water test to return.
- Next phase pending test results, ditch, then pump house.

**Host and schedule in two weeks a meeting between Business Council and MLIHA Housing for the understanding of policies and procedures.**

**Topic: Apply for Indian Housing Block Grant.**

- It is a competitive grant up to 5 million.
- New housing is top priority.
- Authorize MLIHA to apply.
- Application due December 10, 2020.

**Put a project together and bring up at General Community Council with the idea.**

MLIHA Executive Director Phil Bush, BOC Isaiah Williams, and BOC Fred Case left at 3:57 p.m.

**III. Reading and approval of minutes for September 14, 2020.**

Correction: page 3, page 4

Alondra Whittaker makes a motion to approve the minutes.  
Angela Reynoso seconds the motion.

**Roll call:**

Kayla Super- Abstain  
Angela Reynoso-For  
Lisa Carle-Abstain  
Sherrie Williams-Abstain  
Kevin Case-For

Virginia Croy-Abstain  
Dominic Villagomes- For  
Alondra Whittaker-For  
Charlene Henry-For

Vote: 5 for, 0 against, 4 abstentions.

**IV. Enrollment- None**

**V. Resolutions**

- a. 2020-27 Approval to Purchase Property at 15746 Quartz Valley Drive, Fort Jones, CA. 96032 for \$370,000 and appoint Tribal Chairwoman Kayla Super as signer and Tribal Vice Chair Angela Reynoso as alternate signer in the Chairwoman's absence.

Charlene Henry makes a motion to approve Resolution 2020-27.  
Kevin Case seconds the motion.

**Roll call:**

Kayla Super-Abstain  
Angela Reynoso-For  
Lisa Carle-For  
Sherrie Williams-Abstain  
Kevin Case-For

Virginia Croy-No vote  
Dominic Villagomes-No vote  
Alondra Whittaker-For  
Charlene Henry-For

Vote: 5 for, 0 against, 2 abstentions, 2-no vote

**VI. Reports**

**- Topic: Environmental Department**

- o Urgent the reports are 90-days overdue.
- o The Financial are delinquent but the narratives have been completed.

**Directive to the Grants Contract Compliance Officer that EPA Grant reports are a top priority.**



Dominic Villagomes left at 4:26 p.m.

**a. Tribal Administrator**

- **Topic: Draft remote meeting policy by REDW**
  - o Draft copy submitted

**Draft copy to General Community Council for review.**

- **Topic: Draft copy of job description for an Education Executive Director.**
- **Topic: Department of Justice-Violence Against Women**
  - o 3-year grant extension from previous DOJ grant, awarded amount \$889,000.
  - o CRIHB assisted with this grant.
- **Topic: Water Tender**
  - o Water Tender grant extended to September 9, 2021.
- **Topic: 2019 Audit update**
  - o The zoom meeting was held Wednesday, September 23 in attendance: Tribal Administrator, GCCO, Finance staff, KOSO Consultant. Auditors Stauffer
  - o Set an audit time is schedule for October 19, 2020.
- **Topic: Update of Corporate Charter**
  - o Meeting with TA, Attorney, GCCO and Business Council member.
  - o A draft copy ready for review.

**Bulk mailing of draft remote access policy, job description for IT position, Section 17 Corporate Charter policy, Free COVID testing at Firehall.**

- **Topic: Payroll Protection Program**
  - o Just waiting on paperwork from Banner Bank. It is still in development process.
- **Topic: EFM property on site visit**
  - o Rescheduled and the date is set for October 15. Attending Tom Tuchmann and TA. Business Council members are also invited.
- **Topic: Clinic owes \$60,000. to tribe.**
  - o Discussion: Review and research in previous minutes for any agreement.
- **Topic: Banner Bank daily limit**

- Request for an increase in the daily amount.
- **GCCO has worked with the bank to increase the daily limit amount from \$75,000 to \$125,000. Due to payroll and CARES Act expenditures.**
- **Topic: AFG (Water Tender Purchase) Grant**
  - Reported previously the grant has extended to September 9, 2021.
  - Fire Administrator will be working on it.
- **Topic: Purchase a house for Education.**
  - Request for Business Council to investigate purchasing a house because the cost to build is in gray area.
- **Topic: Education position**
  - Require a certification with teaching credential.

Alondra Whittaker left meeting at 5:04 p.m.

#### **Request for Executive Session- None**

The next continuation meeting is scheduled for Monday, October 12, 2020 at 3:00 p.m.

Virginia Croy makes a motion to adjourn.  
Sherrie Williams seconds the motion.

Angela Reynoso left meeting at 5:09 p.m.

Roll call:

Kayla Super-Abstain

Kevin Case-For

Lisa Carle-For

Virginia Croy-For

Sherrie Williams-For

Charlene Henry-Against

Vote: 4 for, 1 against, 1 abstention.

Adjournment at 5:10 p.m.

## CERTIFICATION

### BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 6 For, 0 Against, 1 Abstention(s) and        No vote at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 12 Day of October, 2020.

Kayla Super  
Kayla Super Tribal Chairwoman

10/20/2020  
Date

Lisa Carle  
Lisa Carle, Tribal Secretary

10/20/2020  
Date