

**Quartz Valley Indian Reservation  
13601 Quartz Valley Road  
Fort Jones, California 96032**

ORIGINAL  
CP

**Business Council Meeting  
December 28, 2015**

**I. Establish Quorum and Call Meeting to Order: at: 5:35 pm, by**

**Tribal Chairman Harold Bennett**

Minutes taken by Tribal Secretary Charlene Henry

**Council Members Present:**

Tribal Chairman, Harold Bennett

Vice Chairperson, Vacant

Tribal Secretary, Charlene Henry

Tribal Treasurer, Frieda Bennett

Board Member #1, Alondra Bailey

Board Member #2 Lisa Carle

Member at Large, Kevin Case

Member at Large, Joselyn Kelley

Member at Large, Cecilli Kelley

**Guest Present:**

EPA Director Crystal Robinson

**II. Establish and Approval of Agenda: December 28, 2015**

Frieda Bennett moves a motion to accept the Business Council Agenda for December 28, 2015, Kevin Case seconds, 5 For, 0 Against, 1 Abstention.

**III. Reading and Approval of Minutes: November 30, 2015**

Frieda Bennett moves a motion to approve the Business Council minutes for November 30, 2015, Alondra Bailey seconds, 5 For, 0 Against, 1 Abstention

**Corrections were: None**

**IV. Resolutions: 2015-45**

**APPROVAL TO SUBMIT A GRANT PROPOSAL TO THE BUREAU OF RECLAMATION FOR THE FY-2016 TRIBAL AFFAIRS AND DROUGHT-RELIEF FUNDING PROGRAMS**

EPA Director reads summary for 2015-45

**Discussion:**

- Proposal for three new wells
- Staff time
- Data collection
- Grant reports

Add to Resolution 2015-45:

- QVIR's members well

Frieda Bennett moves a motion to accept Resolution 2015-45, Kevin Case seconds, 5 For, 0 Against, 2 Abstention

**Discussion:**

Looking for a location to have the garden  
100 square feet

Ideas for the location are:

Clinic/Gymnasium area

EPA backyard

**V. Reports:**

**a. Tribal Administrator: Vacant**

**b. Tribal Chairman:**

**Topics Discussed:**

- Year-end reports
- Recruiting for a Human Resources for the Anav Tribal Health Clinic
- Recruiting for an Interim Finance Director, posting the position
- Navajo law suit for indirect
- We need to add more line items to our AFA budget
- Minimum wage is now \$10.00
- Special Budget Meeting set for January 11, 2016 at 5:30 pm

- Draft Constitution, a good starting point
- Business Council and Constitution Committee
- Tribal Administrator, we need to fly the position
- Grants Compliances Officer; job responsibilities, Grants and Finance
- IT issues

The Business Council says yes on flying the Finance Director position.

- c. Tribal Vice Chairperson: None
- d. Tribal Treasurer:
  - Clearance House opened on 12-23-15.
  - No financial report at this time
- e. Modoc Lassen Housing Authority: None
- f. Anav Tribal Health Clinic: None
- g. Fire Hall: None

**VI. Old Business:**

**a. TPC Position:**

**Discussion:**

The Tribal Chairman has been filling in the spaces in the absence of a Tribal Administrator. (TPC)

- Should be paid for his hours of work
- Working on Roads Job Description  
Roads Department will plow snow, clean gutters, inventory roads, gravel and other road duties.

The Business Council will revisit the TPC position at the next Business Council meeting.

**b. Policies:**

**Discussion:**

- QVIR policies should mirror each other
- IHS has different policies
- OMB updates

- State / Federal laws
- Business Council pay, twice a month meetings?

c. Cemetery:

- Asking for an update
- Contact Fort Jones and Yreka for information
- Charges?
- Locations?
- Chairman is calling BIA for an update

**VII. New Business:**

**a. MLIHA –Playground Repair**

We need our playground equipment cleaned and canvas replaced

**b. Anav Sign Repainted:**

We need to repaint the Anav sign on Sniktaw

The graffiti must be cleaned up in the street on Sniktaw.

**c. Parking:**

Employees of QVIR are not to park near the front of the building. Our Finance Director was given permission to park in front and the two parking places on the left side of the front of the Tribal Office have been designated for the elder parking.

We need to order signs for the Elder Parking

Tribal vehicles are to park in the back of the building or across the parking lot from the Tribal Office.

**VIII. Executive Session: None**

**IX. Announcement: None**

**X. Adjournment: 8:21 pm**

Alondra Bailey moves to adjourn at 8:21 pm, Joselyn Kelley seconds, 7 for, 0 Against, 1 abstention

**C\*E\*R\*T\*I\*F\*I\*C\*A\*T\*I\*O\*N**

BE IT RESOLVED,

That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 4 For, 0 Against, and 2 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 25 Day of January, 2016.

[Signature]

Harold Bennett, Tribal Chairman

1/27/16

Date

[Signature]

Charlene Henry, Tribal Secretary

January 27, 2016

Date