

**Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032**

ORIGINAL
QA

**Business Council Meeting
February 7, 2014**

- I. Establish Quorum and Call Meeting to Order:** at 1:00 pm, by
Tribal Chairman Harold Bennett
Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Harold Bennett
Vice Chairperson, Melissa McCloud
Tribal Secretary, Charlene Henry
Tribal Treasurer, Frieda Bennett
Board Member #1, Lisa Carle
Board Member #2 Vacant
Member at Large, Joselyn Kelley
Member at Large, Alondra Bailey
Member at Large, Sherrie Williams

Guest Present:

EPA Program Manager/Outreach Coordinator, Marla Bennett
Modoc Lassen Indian Housing Authority Executive Director,
Phil Bush
Tribal Administrator, Raymond Robles
Community Health Services Program Manager, Kyle Nelson

- II. Establish and Approval of Agenda:** February 7, 2014
Melissa McCloud moves a **motion** to approve the agenda for,
February 7, 2014, Joselyn Kelley seconds, 5 For, 0 Against,
1 Abstention
- III. Reading and Approval of Minutes:** November 22, 2013
Melissa McCloud moves a **motion** to approve the Business Council
minutes for November 22, 2013, Joselyn Kelley seconds, 5 For, 0
Against, 3 Abstentions

Corrections were: None

Reading and Approval of Minutes: December 18, 2013

Frieda Bennett moves a **motion** to approve the Business Council minutes for December 18, 2013 with corrections, Alondra Bailey seconds, 7 For, 0 Against, 1 Abstention

Corrections were:

Page 2; change Hud to HUD, change Fema to FEMA

IV. Resolutions: Discussion: 2014-01, 2014-02, 2014-03, 2014-04

V. Reports:

a. Tribal Administrator:

Tribal Administrator goes through his written report.

Topics Discussed:

Roads Committee:

Will consist of,

One General Council member,	Vacant
Two Business Council members,	Melissa McCloud
	Harold Bennett
Tribal Treasurer	Frieda Bennett
MLIHA Executive Director	Phil Bush
Tribal Administrator	Raymond Robles

Bus Stops:

- Tribal Administrator will provide the bus stops cost information to the Roads Committee for three bus stops.
- Modoc Lassen Indian Housing Authority (MLIHA) will pay for half of the cost of the bus stops.
- Building of the bus stops will begin as soon as weather permits.

Roads:

Discussion:

- Snow removal maintenance
- Funds for plowing and pushing the snow

Fire House:**Discussion:**

- Actively looking for a person to start up the Fire House, get the program up and running. To develop policies, provide training and to do networking and help find the needed equipment

Clinic Expansion:

Underway, drafting contract

Staff Meetings:

- Staff meetings being held monthly
- Policy meetings taking place once a week

ICWA:

- Working with the county
- Networking with the county
- Working with the Anav Tribal Health Program

Travel:

Education and ICWA going to a Child Care Conference in Florida, Tribal Administrator gave his approval for them to go.

EPA:

Program Manager/Outreach Coordinator gave her report.

Discussion:

- Presented a flow chart on what the Business Council would feel was the most important to be working on.
- Submitting reports, guidelines are changing, looking for new ideas, new milestones to reach
- Tribal Administrator and HR are meeting once a month with the EPA staff and working for a stronger communication and oversight of department reporting timelines
- QVIR is earmarked to finish training for our water system, funding is being lost for water systems.
- There is a Drought and Direction of Water meeting in Sacramento February 19 and 20, 2014. Our EPA Director, EPA Assistant, and a Business Council Board member will be attending this meeting.

Report Web Page Design:

A letter was read about the commitment of the Web Page Design per the GAP Grant.

Gymnasium Survey:

Gymnasium Coordinator went over the Gymnasium Survey that was given to household members.

Topics Discussed:

- Gym schedule
- Overhead cost
- Attendance
- Charging for using the gym
- Exercise program
- Diabetic training
- Physical therapy
- Gym committee
- Tribal oversight committee
- IHS, meeting qualifications

Gymnasium Amerind:**Discussion:**

- Water damage
- Processing, getting an assessment
- Causes

Audit:

Scheduled to be in April 2014

Storage Tank:

The storage tank is installed; the crew will be back in the spring

e. Modoc Lassen Indian Housing Authority (MLIHA):

MLIHA Executive Director Phil Bush

Topics Discussed:

- ICS Documentation Application forms
- HUD; public funds
- Tree ordinance, no draft yet
- Will not receive FEMA homes
- Lot #20 slated for building

- Pilot payment tax, unit off reservation, more information from MLIHA Executive Director
- Modifications

Snow Removal:

Tribal Administrator, will notify the tenants not to park in the streets when it is snowing so the streets can be plowed to provide access to emergency vehicles and school buses.

If time is allowed, MLIHA can try to push the brims away from elders or disabled tenants driveways while snow plowing.

MLIHA will not plow driveways

Update Tenant Leases:

MLIHA will update all of the tenant leases by the end of March 2014.

Discussion:

- Policies
- Language
- Lawyer going over policies
- Leases; 60 day notice
- Debts; payment plans
- Homeownership; qualified successor
- Requirements adult members, minor members
- Point systems
- Occupancy standards
- Compliance

- b. **Chairman:** Table
- c. **Vice Chairman:** Table
- d. **Treasurer:** Table
- f. **Anav Tribal Health Clinic:** Table
- g. **Fire Hall:** Table

VI. Old Business:

- a. **Policies:** Table
- b. **Rick Hill updates:** Table

VII. New Business:

a. Kyle Nelson: Done above on Resolution 2014-04

VIII. Executive Session: Entered Executive Session at: 4:10 pm
Exited Executive Session at: 4:48 pm

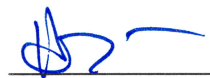
IX. Announcement: None

X. Adjournment: 4:48 pm
Frieda Bennett moves a **motion** to adjourn at 4:48 pm, Sherrie Williams seconds, 7 For, 0 Against, 1 Abstention

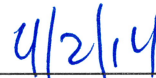
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BE IT RESOLVED,

That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 5 For, 0 Against, and 2 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 28th Day of March, 2014.



Harold Bennett, Tribal Chairman



Date



Charlene Henry, Tribal Secretary



Date