

Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032

ORIGINAL


Business Council Meeting
March 28, 2014

- I. **Establish Quorum and Call Meeting to Order:** at 9:00 am by
Tribal Chairman Harold Bennett
Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Harold Bennett
Vice Chairperson, Melissa McCloud
Tribal Secretary, Charlene Henry
Tribal Treasurer, Frieda Bennett
Board Member #1, Lisa Carle
Board Member #2 Vacant
Member at Large, Joselyn Kelley
Member at Large, Alondra Bailey
Member at Large, Sherrie Williams

Guest Present:

Fire House Administrator Robert (Bob) Cox
Grant Writer Rick Hill

- II. **Establish and Approval of Agenda:** March 28, 2014
Alondra Bailey moves a **motion** to approve the agenda with changes
for March 28, 2014, Joselyn Kelley seconds, 5 For, 0 Against,
1 Abstention

Moving Fire Hall and Rick Hill before Reports

- III. **Reading and Approval of Minutes:** February 7, 2014, and
February 28, 2014
Alondra Bailey moves a **motion** to approve the minutes with
corrections for February 28, 2014, Joselyn Kelley seconds, 5 For,
0 Against, 1 Abstention

Corrections were: Correct number sequence on page 5

Melissa McCloud moves a **motion** to approve the minutes for February 7, 2014, Alondra Bailey seconds, 5 For, 0 Against, 2 Abstentions.

Corrections were: None

IV. Resolutions: 2014-06
Tribal Membership In The Indian /Native Government In Good Standing With The National Congress Of American Indians (NCAI)

Melissa McCloud moves a **motion** to accept Resolution 2014-06, Joselyn Kelley seconds, 6 For, 0 Against, 1 Abstention

Delegate: List positions, Tribal Chairman, Tribal Vice-Chairperson

Melissa McCloud moves a **motion** to approve the NCAI membership dues to be paid out of tribal funds, Alondra Bailey seconds, 6 For, 0 Against, 1 Abstention

V. Reports:

g. Fire Hall:

Fire Administrator Bob Cox introduced himself to the Business Council. The Fire Administrator went over his immediate goals that include obtaining fire equipment, establishing boundaries, getting the fire truck registered, attending fire meetings, and collaborating with the Tribal Administrator working on all issues.

The Fire Administrator also discussed becoming state registered, working with National and Local levels, obtaining a Fire Identification number that will enable QVIR to go on other fires, and obtaining exempt vehicle license plates.

The Fire Administrator will be in charge of getting the vehicles licensed and registered to include looking into getting insurance for the vehicles.

Discussion:

- Forest Service contracting
- Cultural awareness
- Certified training (Rick Hill can help with this)
- Tax exempt status
- Donations
- Emergency responder
- Establishing volunteers once the Fire Hall is established
- BIA fire academies and COS
- Making a needs list
- Budgets

b.Tribal Chairman:

The Tribal Chairman briefly goes over some current issues.

Topics Discussed:

Water System:

- The Tribal Workforce will finish
- Roger Cook is no longer working with QVIR
- Water tank, payment, coating the inside of the tank, providing footings to hold the tank

Physical Therapy:

- Fort Jones will qualify for a place for us to meet that is in our service area
- Pharmacy; we need one that can handle our needs

Cemetery:

The BIA Cemetery permits are still on hold

Finance:

The Payroll Clerk was given an extension for thirty (30) days, to end on April 30, 2014.

Expansion:

- Contract requirements were not met
- Sending award letter and contract to another

Chairman out at 10:05 am, Vice-Chairperson Melissa McCloud chairs the meeting.

Grant Writer Rick Hill:

Grant Writer Rick Hill went over the needs list for the ANA Grant that is due on April 15, 2014.

Discussion:

- The ANA Grant is just about ready to submit with the help of our Community Health Service Program Manager Kyle Nelson.
- Went over the Needs Survey
- Overhead costs
- Resolution
- 20% match
- Location, real estate appraiser will provide letter
- Facility; that will provide nutrition
- Commitment match form BIA Roads
- Start survey now to have done by April 20, 2014

Tribal Administrator needs to contact Gary Ball

Secondly:

Discussed his role in helping and planning and his contract, needing everything in place and that he is working on two or three grants at a time.

The Grant Writer asked Business Council to consider putting indirect funding aside for him to continue working on these grants.

Tribal Treasurer stated we have this under consideration.

Summarizing issues.

Fire Grant is a great opportunity

c. Vice Chairperson:

Vice Chairperson goes over her report.

Topics Discussed:

- Clinic expansion
- Annual Tribal Consultation for IHS
- Made contacts, did a presentation, there was a lot of information
- CRIHB discussion
- Tribal Representation at these meetings
- Voting; funding possibilities, elections, delegates

d. **Tribal Treasurer:**

Gave us a pass out on, Scott Valley Unified School District, Local Control Accountability Plan Action Plan Worksheets, Goals

Topics Discussed:

- Met with staff, went over audits to be prepared
- Working on Fiscal Policies
- What do we think our school district should be doing for us?
- Committee's input to come up with an action plan
- Bring your ideas back and give them to the Tribal Treasurer
- Native American History in the schools
- Cultural Days

a. **Tribal Administrator:**

Reports were handed in.

Tribal Administrator must inform and report all action items to the Business Council

e. **Modoc Lassen Indian Housing Authority:** Table

f. **Anav Tribal Health Clinic:** Table

VI. **Old Business:**

a. **Policies:** Table

VII. **New Business:**

a. **Employee Parking:**

Directive: For all of the employees that work at the Tribal Office, all employees will park across the parking lot or in the

back of the building. Tribal vehicles will be parked in the back of the building.

Employees that have handicap parking, the Finance Director may park on the building side of the parking lot. The two spaces near the playground in the front of the building will be reserved for the elderly.

VIII. **Executive Session:** None

IX. **Announcement:** None

X. **Adjournment:** at 11:11 am

Frieda Bennett moves a **motion** to adjourn at 11:11 am, Alondra Bailey seconds, 4 For, 0 Against, 1 Abstention

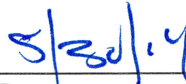
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BE IT RESOLVED,

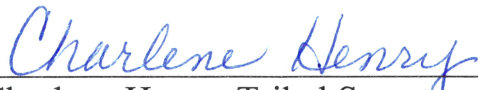
That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 4 For, 0 Against, and 1 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 30 Day of May, 2014.



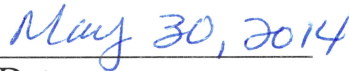
Harold Bennett, Tribal Chairman



Date



Charlene Henry, Tribal Secretary



Date