

**Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032**

ORIGINAL
CHA

**Business Council Meeting
April 30, 2015**

- I. Establish Quorum and Call Meeting to Order:** at: 6:16 pm by Tribal Treasurer Frieda Bennett, and then Tribal Chairman Harold Bennett at 6:38 pm.

Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Harold Bennett
Vice Chairperson, Melissa McCloud
Tribal Secretary, Charlene Henry
Tribal Treasurer, Frieda Bennett
Board Member #1, Alondra Bailey
Board Member #2 Lisa Carle
Member at Large, Veronica Bennett – No Call, No Show
Member at Large, Sherrie Williams
Member at Large, Kevin Case

Guest Present:

Tribal Administrator Audrey Gugel
Tribal Member Dewey Barnes
Tribal Member Necho Barnes

- II. Establish and Approval of Agenda:** April 30, 2015
Kevin Case moves a **motion** to approve the agenda for April 30, 2015 with additions, Alondra Bailey seconds, 4 For, 0 Against, 1 Abstention
- III. Reading and Approval of Minutes:** January 23, 2015 and January 29, 2015

January 23, 2015

Charlene Henry moves a **motion** to approve the minutes for the Special Business Council meeting on January 23, 2015, Alondra Bailey seconds, 3 For, 0 Against, 2 Abstentions

January 29, 2015

Alondra Bailey moves a **motion** to approve the minutes for January 29, 2015, Kevin Case seconds, 4 For, 0 Against, 3 Abstentions

Corrections were:

Page 3; Change Quarty to Quartz

IV. Resolutions: None

V. Reports:

a. Tribal Administrator:

The Tribal Administrator passed out the reports and did a power point presentation.

Discussion:

- Washington DC-Slides
- **EPA:** Read Report
- **Education:** Read Report
- **LIHEAP:**

Discussion:

This year's LIHEAP funding was almost cut in half, there is a need out there to help finance this program and the Treasurer would like to use some of the Social Service dollars under the same LIHEAP guidelines to cover some of the LIHEAP applicants like our elders

Action: Tribal Treasurer:

The Tribal Treasurer will be discussing LIHEAP with the Finance Department to add a line item into Social Service budget to be able to use Social Service funds to cover LIHEAP applications such as Tribal Elders, and then the Tribal Treasurer will inform the Business Council via email of the discussion.

- NGD Draft – Take to General Community Council

- **ICWA:** Read Report;
Discussion:
 National ICWA Conference in Portland, comments on new regulations due by May 17, 2015. These new regulations are more specific to what ICWA must follow. Positive Parenting classes Certificates will be issued to Alondra Bailey and Heather Robertson.
 ICWA Worker is very professional

- **Finance Department:**
 There was a Finance meeting on 3-19-15, and the next one will be in June, 2015.
 They would like to meet quarterly to include Anav.
 We are looking into a Payroll Clerk position.
 Q: should we inform the Council when someone leaves?
 Secession Planning, are we doing this?
 Storage Containers, who arranges the containers?
 Audit starts 5-7-15 through 5-15-15
Discussion: Fiscal Issues

- **Fire:**
 Pack Test completed for 12 members
 Kevin Case shows leadership and has a standard of excellence

- **Anav Clinic Expansion:**
 Bids
 18 RFQ's posted to Shasta/Siskiyou Builders Exchange

- **Gymnasium:**
 Gymnasium floor is finished
 Gymnasium Event Planner and Gymnasium Coordinator applications are being interviewed
 Gymnasium Board take to GCC
 There will not be any Gym keys checked out. Only gym personnel and the CHR's will have key access to the gym.

- **Insurance:**
In the process of looking for a different insurance carrier.
We have talked to a few companies.

Executive Session entered at 7:40 pm

Exited Executive Session at 7:57 pm

The Tribal Administrator will handle the issue of the Executive Session

b. Chairman:

Discussion:

The Chairman intends to change the function of the way we have been gathering reports at our Business Council meetings by looking into getting quotes to purchase tablets for the council members. This will eliminate the stacks of paper we use on reports and the reports may be sent out for review before the meeting starts to save time and to be better prepared.

- **ANA Fire:**
Volunteer Fire Department moving along
Conference with Fire Storm, 12 members passed the pack test
Partnership-engine on site with QV stickers on the side
Offering additional training on the fire engine with 9 of the members
Looking for equipment that is durable that can drive like a type 3, or type 6
Grounds Support, if your vehicle has something wrong with it you get sent home right then or pay for it to be fixed.
- **Water System:**
Discussion with insurance
Bond issue
\$20,000.00 to get the tank fixed, Roger Cook will pay half
- **Application on Strategic Planning**
50K Grant
Things falling in place

- **Fee to Trust:**
May 2009 was the last time we talked
What does the Consortium do?
- **Lyles Property:**
We own the Lyles Property now
We can use three acres of it for maybe a mini mart
- **Enrollment:**
Job Description
Discussion:
Increase of hours from 24 hours to 32 hours per week
Things were added to justify the increase of hours

Melissa McCloud moves a **motion** to accept the Enrollment Job Description with additions, Kevin Case seconds, 6 For, 1 Against, 1 Abstention

c. **Vice Chairperson:** Table

d. **Tribal Treasurer:**

Had financials

Check signers, need backup

NGD, new forms are confusing

Tribal Treasurer is making corrections with Finance on the NGD Applications

Van:

The van has been in the shop in Greenview

Take to the GCC

e. **Modoc Lassen Indian Housing Authority:** Table

f. **Anav Tribal Health Clinic:** Table

g. **Fire Hall:** Table

VI. Old Business: Table

VII. New Business: Table

VIII. **Executive Session:** None

IX. **Announcement:** None

X. **Adjournment:** at 8:46 pm

Frieda Bennett moves a **motion** to adjourn at 8:46 pm, Alondra Bailey seconds, 6 For, 0 Against, 1 Abstention

C*E*R*T*I*F*I*C*A*T*I*O*N

BE IT RESOLVED,

That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 4 For, 0 Against, and 1 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 28th Day of May, 2015.



Harold Bennett, Tribal Chairman



Date



Charlene Henry, Tribal Secretary



Date