

**Quartz Valley Indian Reservation
13601 Quartz Valley Road
Fort Jones, California 96032**

ORIGINAL


**Business Council Meeting
July 25, 2016**

- I. Establish Quorum and Call Meeting to Order:** at: 5:41 pm
By Tribal Vice Chairperson, Sherrie Williams
Minutes taken by Tribal Secretary Charlene Henry

Council Members Present:

Tribal Chairman, Harold Bennett – Called in
Vice Chairperson, Sherrie Kelley
Tribal Secretary, Charlene Henry
Tribal Treasurer, Joselyn Kelley
Board Member #1, Alondra Bailey
Board Member #2 Lisa Carle
Member at Large, Rick Case
Member at Large, Isaiah Williams
Member at Large, Timothy Bennett

Guest Present:

Grants Contract Compliance Officer, (GCCO) Gerald Ballard
QVIR Member, Housing Commissioner, Fred Case

- II. Establish and Approval of Agenda:** July 25, 2016
Alondra Bailey moves a motion to approve the Business Council agenda for July 25, 2016, Timothy Bennett seconds, 6 For, 0 Against, 2 Abstentions.
- III. Reading and Approval of Minutes:** May 23, 2016
Alondra Bailey moves a motion to approve the Business Council minutes for May 23, 2016 with corrections, Isaiah Williams seconds, 5 For, 0 Against, 2 Abstentions.

Corrections were:

Page 2: Under Discussion: change HIS to IHS.

Page 2: Under Resolution 2016-14: change JUD'S to HUD'S

IV. Resolutions:2016-21, 2016-22, 2016-23

Resolution 2016-21:

APPOINTMENT OF SHERRIE WILLIAMS AS TRIBAL VICE-CHAIRPERSON OF THE QUARTZ VALLEY INDIAN RESERVATION

Lisa Carle moves a motion to accept Resolution 2016-21, Joselyn Kelley seconds, 7 For. 0 Against, 1 Abstention

Resolution 2016-22:

APPOINTMENT OF JOSELYN KELLEY AS TRIBAL TREASURER OF THE QUARTZ VALLEY INDIAN RESERVATION

Timothy Bennett moves a motion to accept Resolution 2016-22, Lisa Carle seconds, 7 For, 0 Against, 1 Abstention

V. Reports:

a. Tribal Administrator: Vacant

Vice Chairperson is going to form a new interview panel.

Grants Contract Compliance Officer goes through his report for the Business Council with a power point presentation.

Discussion:

Resolution 2016-23: Comprehensive Economic Development Strategies (CEDS) Extension Request.

- Our Vision
- Timelines by goals
- Must be attainable
- Looked into cities and tribes and counties of their CEDS applications
- Written for maneuver ability
- Based off of CEDS Training
- 20 year Action Plan
- Statistic sheets-how did we rank them?
From community meetings/charts/Circle of Care
- Quickest business may not be the best one

- Land, we could get an interest
- We do not have any bridges in place
- Feasibility study, third step for specific businesses.
- This draft is to get our comments, get rough draft on imputes to see the scope of what we are thinking about
- Workforce – planned out

Second Discussion:

- Recapture fund initiative
- Recoup allowable expenses
- Rent buildings
- Tribe could spend unencumbered funds
- Contractor company with their own structure
- Each entity will have their own bylaws and policies to use the funding
- Cannot take away a business' revenue
- Profit allocation plan

Third Discussion:

- Use CEDS as a recapture
- We could have a model to go by or take the full amount to spend as we do other grants
- Leave it as it is
- What is allowed in the grant, have a contractor line

Send Guidelines to the Vice-Chairperson. Suggest going with option one. Quartz Valley send resolution for the six month extension.

See if there is funding for the Grants Contract Compliance Officer and one Business Council member to go on _____ training on August 21 through August 25, 2016.

Property behind Culture Camp for sale that has a trailer on it, as well as power and water already set up.

Resolution 2016-23:

Rick Case moves a motion to accept Resolution 2016-23 with correction, to take out under THEREFORE, BE IT RESOLVED: hereby authorizes the Grants Contracts Compliance Officer, since it is Quartz Valley who is asking for the extension, Isaiah Williams seconds, 5 For, 1 Against, 2 Abstentions.

The Tribe is the one who has to request the extension

b. **Chairman: Table**

c. **Vice Chairperson: None**

d. **Treasurer: Table**

e. **Modoc Lassen Indian Housing Authority:**

Housing Commissioner Fred Case brings a list of questions for the Business Council.

1. Suburban Propane – QVIR BOC discussed Modoc paying \$400.00 per tenant on Suburban Propane accounts...

Is the \$400.00 is a comp or payback amount for each tenant?
Is Modoc taking out of housing funds or QVIR Tribe paying out of Tribal monies?

26 tenants at \$400.00 is 10,400 dollars.

400, over 12 months works out to \$34.00 a month to be added to tenant's rent???

Discussion:

Need to contact Suburban Propane to find out how we changed over to them.

2. BOC alternate – letter to Modoc??

Tribal Secretary wrote a letter for Housing Commissioner to take to the Housing Board of Commissioners stating Rick Case is our Alternate Housing Commissioner.

3. QVIR administrator??

We are currently going to be doing interviews.

4. When will the EPA Director be available for a meeting?

5. Dead Trees.

We need to make a decision on the dead trees.
Fred Case has been asked to mark the dead trees.

6. **Water issue in upper res.**
The water tank has mud in it.

Fred Case states the land behind the Culture Camp is for sale for \$65,000.00.

- f. **Anav Tribal Health Clinic:** No minutes, no report
- g. **Fire Hall:** Written report
- h. **Gymnasium:** No report

VI. Old Business:

- a. **Table**
- b. **Travel Authorizations:** Done Above
- c. **Authorization of Wage Increase:**
Entered Executive Session at 8:38 pm, Exited at 9:11 pm
- d. **Chain of Command / Delegation of Authority:** Tabled
- e. **Cemetery update:** Tabled
- f. **Constitution:** Tabled
- g. **Tablets:**
Tribal Vice-Chairperson looking into tablets with the QVIR Receptionist.

VII. New Business:

- a. **Accruals of sick/annual**
- b. **Orientation Package**
- c.
- d.

**VIII. Executive Session:
TA Position, HR**

IX. Announcement:

Memo needs to go out to all QVIR Staff to call 911 for any threats towards staff.

Katimiin Dances this weekend

X. Adjournment: 9:24 pm

Timothy Bennett moves a motion to adjourn at 9:20 pm, Rick Case seconds, 5 For, 0 Against, 1 Abstention

C*E*R*T*I*F*I*C*A*T*I*O*N

BE IT RESOLVED,

That Quartz Valley Indian Reservation Presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 6 For, 0 Against, and 1 Abstention(s) at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 29th Day of August, 2016.

Harold Bennett 9/25/16
Harold Bennett, Tribal Chairman Date
Sherrie Williams, Vice Chairperson

Charlene Henry September 25, 2016
Charlene Henry, Tribal Secretary Date