



Quartz Valley Indian Reservation

Position Description

Job Title: Dentist
Department: Dental
Primary Location: Anav Tribal Health Clinic
Classification: Full Time
Reports to: Dental Director
Salary: Negotiable, depending on experience

Primary Purpose

Under the direction and supervision of the Dental Director, the Dentist will provide and deliver general dentistry services at the ANAV Tribal Health Clinic (ATHC) of the Quartz Valley Indian Reservation (QVIR). These services will be provided in a manner consistent with guidelines established by the ATHC, as well as State, Federal, and Tribal funding sources.

Essential Functions

- Primarily focuses on patient care; It is understood that the Dental Department is a primary care provider to the American Indian population of Siskiyou County service area and as such, duties and responsibilities shall include the following:
 1. Oral prophylaxis
 2. Periodontics
 3. Diagnosis and treatment planning
 4. Prevention and education
 5. Emergency care (as defined in the Policy & Procedure manual under "Dental Emergencies")
 6. Restorative and cosmetic dental procedures.
 7. Prosthetics.
 8. Referrals for specialty care as required.
 9. Referrals to other health center departments as necessary.
 10. Oral Surgery.
 11. Endodontics.
 12. Displays age-specific competence working with:
 - Infants
 - Toddlers
 - Preschool
 - School Age
 - Adolescents
 - Early Adult
 - Young Adult
 - Middle Adult
 - Geriatric

13. Responsible for participation in the maintenance of cooperation, communication, and good morale among all members of the Dental Department while monitoring the quality assurance

14. Must Adhere to confidentiality and HIPAA policies.

Competencies

Education

- Minimum of two years professional experience in dentistry: Doctor of Dental Surgery (D.D.S.) or Doctor of Medical Dentistry (D.M.D.) required; knowledge of the principles, practices and techniques of dentistry. Special Knowledge in the prevention aspects of oral health and it's related techniques and procedure and experience in understanding of oral health education methods is helpful.
- Ability to effectively present and communicate information to the Dental Director, dental and other staff members and to effectively communicate with patients. Able to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Able to assist if needed to write reports, business correspondence, and procedures manuals. Good working knowledge of rules and regulations, policies and standards related to dental services.
- Current California licensure to practice dentistry; Cardiopulmonary Resuscitation (CPR) certified; Current Registration number from the Bureau of Narcotics and Dangerous Drugs; no disciplinary action imposed by the California Dentistry Board within the past five years. Must possess a current/valid Department of Motor Vehicle California Drivers License, with a satisfactory driving record and auto insurance.

Proficiencies

- Able to work with simple mathematical concepts such as fractions, percentages, ratios, and proportions to practical situations.
- Able to define problems, collect data, establish facts, and draw valid conclusions

Experience

- To perform this job successfully, an individual should have knowledge of word-processing, email, and electronic dental records software.

Other Requirements

- While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; stoop; kneel; crouch; crawl; talk and hear. The employee must occasionally lift and/or move up to 10 pounds.
- Must be able to pass background check.
- Must adhere to Tribal drug and alcohol policy, including pre-employment drug and alcohol screening.
- Must have a valid driver's license and insurable under the Tribe's insurance policy.

Title

Dept

Receipt and Acknowledgment

- The contents of this job description are job requirements, and, at this time, I know of no limitations that would prevent me from performing these functions with or without accommodation. I further understand that it is my responsibility to inform my supervisor at any time that I am unable to perform these functions.
- Job duties, tasks, work hours and work requirements are subject to change.
- Acceptable job performance includes execution of essential functions while maintaining professional conduct and compliance with all QVIR polices, including, but not limited to: QVIR Personnel, Travel, Fiscal, and Purchasing Policy.

Indian Preference:

In accordance with CFR 25, Part 276 and in accordance with Title VII of the Civil Rights Act, Section 701(b) and 703(i), preference in filling all vacancies will be given to qualified American Indian candidates.

Veteran Preference:

In accordance with QVIR Personnel Policy, applicants with documented Veteran status (such as DD-214) will be given preference in filling vacancies.

For questions regarding this position description, including applications, please contact Quartz Valley Indian Reservation Human Resources at 530-468-5907 or humanresources@qvir-nsn.gov

Employee signature below constitutes employee's understanding of the essential functions, competencies, and requirements of the position.

_____ Print Name	_____ Signature	_____ Date
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Approved

_____ Business Council or Health Board	_____ Signature	_____ Date
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