



Quartz Valley Indian Reservation ANAV Tribal Health Clinic
9024 Sniktaw Lane, Fort Jones, CA 96032
Phone: 530-468-4470 / Fax: 530-468-4478

Job Announcement

Job Title: Family Nurse Practitioner or Physician's Assistant

Annual Salary: \$60,000 - \$80,000 (DOE)

Job Location: QVIR ANAV Tribal Health Clinic

Application Due By: Open Until Filled

Job Status: Full or Part-time

Position Summary:

Family Nurse Practitioner (FNP) or Physician's Assistant (PA) shall:

- *work under the supervision of the Medical Director to provide primary care to program patients
- *assist with medical staff supervision and training
- *work as a team leader and monitor all organization-wide performance improvement activities
- *serve as a member of the Continuous Quality Improvement Committee
- *be required to attend ANAV Tribal Health Board meetings as directed

Job Duties and Responsibilities Include, but not Limited to:

- *Provide Direct Primary Care Services to Program Patients
- *Display Age-specific Competence Working with:
 - *Infants
 - *Toddlers
 - *School Age Children (pre-school, grammar school, middle school and high school)
 - *Adolescents
 - *Early Adults
 - *Young Adults
 - *Middle-age Adults
 - *Geriatric Adults
 - *Women's Wellness
- *Annually Review the Medical Policies and Procedures Manual and Make Recommendations to the Medical Director
- *Monitor Organization-wide Performance Improvement Activities as a Member of the Medical Team
- *Follow Guidelines for Reporting as Required by Federal, State, Local and Tribal Regulation or Laws
- *Provide Medical Advice to Committees (i.e. Managed Care, Medical Records, Continuous Quality Assurance, etc.)
- *Assist the Medical Staff in the Development and Training of Educational Programs for the Staff and Patients
- *Record Patient Visits in a Timely Manner Utilizing the SOAP Format
- *Consult with the Medical Director to Ensure Delivery of Quality Healthcare
- *Assist with the Supervision of Nurse(s) and Medical Assistant(s)
- *Provide Clinical, In-home, School, Job-site, and Other Community Medical and Healthcare Services within the ANAV Tribal Health Clinic's Service Area
- *Be available for Local and Out-of-the-Area Travel, as Required for Job Related Training
- *Attend All Required Meetings and Functions
- *Courteously Accept Other Job Duties as Assigned

Requirements:

- *Currently Licensed with the California State Board of Registered Nursing or Medical Board of California
- *Certification as a Family Nurse Practitioner or Physician's Assistant (National Certification Preferred / Master's Degree Required for Nurse Practitioner Applicants)
- *Minimum of One (1) Year Experience as an FNP or PA
- *Possess Valid Driver's License, Good Driving Record and Insurable by the Tribe's Insurance Carrier
- *Willing to Function According to Standing Orders Developed in Consultation with the Medical Director
- *Proof of Documentation of Immunity to Measles, Rubella and or Become Immunized with the Recommended Vaccines; Including Hepatitis B (Annual TB Testing Required)
- *Must Adhere to Confidentiality and HIPPA Policies
- *Must Successfully Pass a Pre-Employment Drug Screening Test and be Willing to Submit to a Criminal Background Check

Indian Preference:

In accordance with CFR 25, Part 276 and in accordance with Title VII of the Civil Rights Act, Section 701(b) and 703(i), preference in filling all vacancies will be given to qualified American Indian candidates.