

Research Analyst 1 - LD Evaluation/Outreach Coordinator

Position Announcement

Position Details

Proposed Start Date	02/17/2015
Classification Title	Research Analyst 1
Working Title	Research Analyst 1 - LD Evaluation/Outreach Coordinator
Position Number	D92291
Representation	OP - SEIU/OPEU Local 503 (All OUS)
EEO Status	Part Time - < .50 Annualized FTE
Position FTE	.33-.45 FTE
Term of Service	12 month-Annual
Temp/Interim	No

Position Summary

Brief Description of PSU/School/Dept The Regional Research Institute (RRI) for Human Services conducts research and evaluation with the goal of improving the lives of under-served children, adults, and families. RRI is nationally recognized for innovative practices related to the inclusion of family members, youth and adult consumers in all levels of planning, design, implementation, and evaluation of human services.

Position Summary This position is located in Fort Jones, California; located at the Quartz Valley Indian Reservation.

The Regional Research Institute for Human Services at Portland State University invites applications for an Evaluation/Outreach Coordinator. The successful candidate will work under the supervision of Dr. Gil-Kashiwabara and Hyuny Clark-Shim to assist in the research evaluation activities directly related to the goals of the Circles of Care project.

The purpose of the Circles of Care program is to provide tools and resources to design systems of care to support mental health and wellness for children, youth, and their families in American Indian and Alaska Native (AI/AN) communities. Stakeholders, leaders and community members collaborate to develop a communication plan within the clinic and between the clinic and the community. They also work to increase capacity of the community health program and to develop a community-wide Health Promotion/Disease Prevention program that can also address substance abuse. Ultimately, it is anticipated that the Circles of Care program will facilitate the development of an integrated, holistic and culturally-relevant system of mental health care for AI/AN children and youth, ages 0-25, diagnosed as, or at risk of becoming, seriously emotionally or behaviorally disturbed (SEBD) and their families. The Circles of Care project is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). The project is being conducted by the Quartz Valley Indian Reservation in collaboration with Portland State University for the Evaluation.

Position Duration:
February 1, 2015 through September 30, 2017, dependent upon continued funding. This position is currently funded through September 30, 2015; however, Quartz Valley Indian Reservation Circles of Care is a SAMHSA funded three-year project. Funding for this position is anticipated for the full grant period ending September 30, 2017.

Primary Activity	R - Research
Minimum Qualifications from Classification	-Two years of experience in research work. The experience must show the gathering of data from various sources; the tabulating or classifying of data into prescribed formats, forms, or reports; and the using of computers to retrieve, edit, or tabulate data; OR -An Associate's degree with courses in research methods or statistics and basic computer concepts.
Additional Minimum Qualifications for this Position	-High school diploma or equivalent required. Prefer Associate or Bachelor's degree in human services related field or equivalent relevant experience. -Personal or professional experience with the NA/AN community is required. -At least one year of evaluation experience and/or training related to carrying out data collection and recording using defined protocols. -Ability to organize information and schedule activities. -Excellent phone skills. -Strong writing skills. -Ability to work flexible hours, including evenings or weekends. -Ability to travel to Portland, OR for occasional meetings with Lead Evaluator and Project Manager. -Ability to work collaboratively as part of a team.
Preferred Qualifications	
Key Cultural Competencies	Creates an environment that acknowledges, encourages and celebrates differences. Functions and communicates effectively and respectfully within the context of varying beliefs, behaviors, orientations, identities and cultural backgrounds. Seeks opportunities to gain experience working and collaborating in diverse, multicultural, and inclusive settings with a willingness to change for continual improvement. Adheres to all PSU policies including the policies on Prohibited Discrimination & Harassment and the Professional Standards of Conduct.
Work Days/Hours	
Total Compensation Range & Benefits Statement	The hourly rate for this position will be between \$14.10/hour and \$15.96/hour dependent upon qualifications and experience.
Pay Range	
Application Instructions	
Additional Information	
Additional Application Instructions (deadlines, etc.)	Please complete the on-line application and include a cover letter highlighting relevant academic and/or work experience, a resume or vita, and the names of three references.
Background Check Required	Yes
Position End Date (if applicable)	09/30/2017
If you have questions	
Search Details	
Posting Close Date	03/25/2015

Application screening
begins

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * Do you have at least one year of evaluation experience and/or training related to carrying out data collection and recording using defined protocols?
 - Yes
 - No
2. * Tell us about your personal or professional experience working with Native American/Alaskan Native communities.
(Open Ended Question)

Applicant Documents

Required Documents

1. Resume
2. Cover Letter
3. Professional References

Optional Documents