

## **NOTICE TO BID FOR CONSTRUCTION SERVICES FOR BEHAVIORAL HEALTH CLINIC REMODEL PROJECT**

A. The Quartz Valley Indian Reservation/Anav Tribal Health Clinic (QVIR/ATHC) is requesting the submittal bids for a Design-Build remodel project at the Anav Tribal Health Clinic

B. Project Plans and drawings of the existing facility can be downloaded from [www.qvir.com](http://www.qvir.com)

C. An optional onsite pre-proposal meeting for contractors to review the project site will be held on: **March 21, 2019 at 12pm.**

D. The Clinic Remodel Team will select the Contractor based on the qualifications and proposals presented in response to this RFP. Principal criteria for selection are:

- (1) Past Performance (20%);
- (2) Project schedule (30%);
- (3) Tribal employment experience (20%); and
- (4) Fee proposal (30%).

**E. Proposals are due by 5pm on April 4, 2019.**

F. The QVIR/ATHC will follow 24 CFR 1003.510 regulations to provide preference in the award of contracts and subcontracts to Indian organizations and Indian-owned economic enterprises consistent with the provisions of Section 7(b) of the Indian Self-Determination and Education Act.

### **II. SCOPE OF WORK**

The Quartz Valley Indian Reservation/ANAV Tribal Health Clinic (QVIR/ATHC) is issuing a Request for Proposals (RFP) from qualified contractors for Behavioral Health Clinic Remodel Project at the QVIR/ATHC.

A. The scope of the Behavioral Health Clinic Remodel Project will include, but not be limited to the following:

- (1) Summary of Major Tasks
  - a. Complete renovation of existing three dental operatories, one shared office/dental lab, and one dental sterilization room into five behavioral health offices.

### **III. PROJECT INFORMATION**

A. Project Location: The QVIR/ANAV Tribal Health Clinic is located in the Scott Valley Region of Siskiyou County, CA, and is within the boundaries of the Quartz Valley Indian Reservation. The physical address of the facility is 9024 Sniktaw Lane, Fort Jones, CA 96032.

B. Behavioral Health Clinic Remodel Project Team:

Kyle Nelson – QVIR/ATHC Executive Director  
Joshua Stanshaw – QVIR Grants Contracts Compliance Officer  
Toni Friden – QVIR/ATHC Business Office Manager  
Frieda Bennett – QVIR Tribal Chairwoman

#### **IV. CONTRACT REQUIREMENTS**

A. All construction/installation services to be provided shall be in accordance with the QVIR/ATHC's Short Form Construction Contract, a copy of which is available from QVIR\ATHC.

#### **V . REQUEST FOR PROPOSAL (RFP) SUBMITTAL REQUIREMENTS**

A. This RFP does not commit the QVIR/ATHC to award a contract nor pay any cost incurred in the preparation of the proposals.

B. The QVIR/ATHC reserves the right to reject any and all proposals; to waive any irregularities and informalities; and to re-solicit when it is in the best interest of the Tribe.

C. The QVIR/ATHC reserves the right to ask questions of clarification of any or all firms as part of its evaluation. If requested by the QVIR/ATHC, the firm should be prepared to provide an overall presentation regarding the manner in which the contractual obligations will be accomplished.

E. Proposals Submitted: Written proposals to:

**QVIR/ATHC Executive Director  
Behavioral Health Clinic Remodel Project  
9024 Sniktaw Lane  
Fort Jones, CA 96032**

Or by email to : [Projects@qvir-nsn.gov](mailto:Projects@qvir-nsn.gov)

On subject line, please include: "Behavioral Health Clinic Remodel Project"

#### **F. SUBMITTAL REQUIREMENTS**

(1) Proposals are sought from firms possessing the required license from the Contractors State Licensing Board with recognized expertise with similar projects and experience with all general construction practices in line with the proposed Clinic Remodel Project. Interested firms are required to submit the following information:

- a. Fee Proposal Information
- b. Project Experience
- c. Project Approach and Schedule

(2) Specific information about the Required Submittals is shown below:

b. FEE PROPOSAL INFORMATION

(1) Contractor will provide the following fee information:

a. List Construction Services Fee as a Percentage (%) of the total cost of the work.

(2) Note that the Fee Proposal submitted by the Contractor shall remain in effect for no less than ninety - days after proposals have been opened.

c. PROJECT EXPERIENCE

(1) Provide a minimum of three (3) projects the contractor has completed in the past five years of a similar size, scope, and cost.

(2) Include a list of client references for the Contractor and include the name of the project owner and telephone number.

d. SCHEDULE

(1) A schedule of work must be provided indicating a start date through completion of the project. Show the Design Period and Construction Period with associated Tasks.