



Quartz Valley Indian Reservation

13601 Quartz Valley Rd. Fort Jones, CA 96032
 ph: 530-468-5907 fax: 530-468-2108

QVIR Summer Internship Application 2018

The Quartz Valley Tribal Environmental Department announces a summer internship program open to high school, college, and recent graduate students. The Quartz Valley Tribal Internship program is intended to provide students the opportunity to develop skills and knowledge through a hands-on experience benefiting both the Tribal government and the student. The internships are full part-time, paid positions lasting from June 18 –July 20, 2018.

Description of duties:

The selected intern will participate in a forestry related project. Students will complete 10 forest stand range lessons during the 5 week internship. They will learn how to use appropriate equipment and collect/record data on forestry field survey datasheets. To complete each field lesson, students will enter data into a computer program. Students will then compile data and create an individual final work product.

The selected individuals will work a maximum of 32 hours each week. Start and end times may vary depending on the lesson.

Internship Timeline	Education/Internship Level	Pay Rate
May 23: Recruitment begins	High School	\$11.00/hr
June 6: Internship Applications Due	Undergraduate College	\$13.00/hr
June 13 : Conduct Interviews/ Selection & Notification	College Graduate student	\$14.00/hr
June 18: Internships Begin		
July 20: Internships End		

To Apply:

Complete Internship application (available at Tribal Environmental or Main office or on our website at QVIR.com). Applications must be postmarked or hand-delivered no later than June 6, 2018 to: Quartz Valley Tribal EPA 13601 Quartz Valley Rd. Fort Jones, CA 96032

Applications Due Monday, June 6th, 2018 to: Quartz Valley Tribe Internship
 13601 Quartz Valley Rd.
 Fort Jones, CA
 Fax: (530) 468-5908



**Quartz Valley Tribe Summer Internship Application
Summer 2018**

Name: _____

Address: _____

Phone Number: _____ Email: _____

School attending: _____ Graduation Date: _____

Degree(s) Completed: _____ Degree(s) Pursuing: _____

Are you a member of an American Indian Tribe? If yes, which Tribe: _____

Do you have a physical condition that might limit your ability to perform the job for which you are applying? If yes, how can we accommodate you needs? _____

Are you over 18 years of age? _____ (If no, a work permit will be required.)

Are you a citizen of the United States? _____ If no, you will be required to submit proof of the legal right to work in the US)

Have you ever pled "guilty" or "no contest" to, or been convicted of any crime? (Answering yes to this question will not necessarily disqualify applicant.) If yes, please state: Where; When; and the Disposition of the case: _____

This is a part to full-time (25-32 hours/week) positions for six weeks beginning June 25th and ending August 6th . Can you commit to this schedule? If no, please explain (Pre-arranged flexibility may be accommodated)

Do you have housing accommodations on or near the Quartz Valley reservation for the summer?

All intern applicants:

1. On a separate sheet of paper describe why you want to intern with the Quartz Valley Tribe, how the Tribe could benefit from your skills and experiences and what you would hope to gain from this experience.

College/Graduate Interns:

2. Please describe the skills and experiences that make you qualified for this position.
3. Describe how this internship fits within your academic and professional goals.
4. Please include a resume.
5. Please also attach a copy of your transcripts. Transcripts may be unofficial.
6. Please include the names and contact information of three references.

Questions? Please contact the Environmental Office of the Quartz Valley Tribe at (530) 468-5907.

**Applications Due Monday, June 6th, 2018 to: Quartz Valley Tribe Internship
13601 Quartz Valley Rd.
Fort Jones, CA
Fax: (530) 468-5908**