

Quartz Valley Indian Reservation



Workforce Application

Name: _____		Date: ____/____/____	
Address: _____ <i>Street City State Zip-Code</i>			
Phone #: (____) _____ - _____		Message #: (____) _____ - _____	
Driver's License #: _____		Date of Birth: ____/____/____	
Insured with QVIR: Yes No		Tribal Member of QVIR: Yes No	

I understand that it is my responsibility to fill in all requested information for my application to be complete.
_____ (initial)

I understand that I may not be contacted for all workforce jobs. _____ (initial)

I understand that QVIR Tribal Members will be called prior to non-tribal members unless directed otherwise by supervisor. _____ (initial)

I understand I must sign a contract prior to performing job duties. _____ (initial)

I understand that I may not be able to perform all job duties. _____ (initial)

I understand if chosen I will be responsible to act in a professional manner. _____ (initial)

I understand if chosen I will be responsible to maintain confidentiality. _____ (initial)

PLEASE CHECK THE APPROPRIATE BOX NEXT TO THE ITEM LISTED THAT APPLIES TO THE LEVEL OF EXPERIENCE YOU FEEL ACCURATELY INDICATES YOUR QUALIFICATIONS.

PLEASE GIVE REASONING FOR THE LEVEL OF EXPERIENCE CHOSEN; THIS WILL BE TAKEN INTO ACCOUNT

- N = NONE
- M = MINIMUM
- A = AVERAGE
- S = SKILLED

SKILLS	N	M	A	S	EXPERIENCE
Framing Carpentry					
Carpentry					
Plumbing					
Roofing					
Electrical					
Concrete					
Heating/Cooling					
Insulation					
Drywall/Tape/Texture					
Flooring/Hardware					
Flooring/Vinyl/Molding					
Cabinets/Woodworking					
Painting Exterior					
Painting Interior					
Heavy Mach. Operation					

Landscaping					
Chainsaw Operation					
Road Construction					
Janitorial Services					
Roof Cleaning					
Weed Eating					
Yard Work					
Heavy Lifting					
Other Labor Duties					
Other Labor duties					
Secretarial					
Typing					
Filing					
Mail-Log					
Answering Telephone					
Taking Messages					
Taking Notes					
Janitorial Services					
Floor Cleaning					
Dusting					
Bathroom Cleaning					
Office Cleaning					
Garbage Disposal					

Lifting					
---------	--	--	--	--	--

Please feel free to comment below:

Please send or deliver the original application to:

*Quartz Valley Indian Reservation
13601 Quartz Valley Indian Road
Fort Jones, Ca. 96032
Phone: 530.468.5907
Fax: 530.468.5908*