

# **Anav Tribal Health Clinic Quartz Valley Indian Reservation**

9024 Sniktaw Lane  
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September 7, 2018

## **Request for Proposals**

**Proposal Deadline: Friday, September 28, 2018.**

**The Quartz Valley Indian Reservation / Anav Tribal Health Clinic (QVIR/ATHC) requests proposals by qualified consultants to provide a program evaluation of the SAMHSA funded Youth and Family Tree project.**

Consultant services to be performed for a period of five years beginning approximately September 30, 2018. The Consultant should have relevant experience evaluating programs and activities that address Mental Health; Behavioral Health and Substance Abuse treatment and prevention in diverse communities.

In close collaboration with the project staff and in partnership with the Quartz Valley Indian Reservation community:

- a) Evaluate the current status of the evidence base that relates to the existing programs, program concepts and planned future programs,
- b) Examine the validity, accuracy and completeness of existing data to make sound decisions for program planning,
- c) Collects and report program evaluation information,
- d) Develop research and evaluation questions,
- e) Designs and implements program evaluation plans
- f) Oversee data collection for internal program evaluations, and analyzes quantitative and qualitative data; and,
- g) Compile and present evaluation reports in appropriate format for the Anav Tribal Health Clinic Health Board and/or Quartz Valley Indian Reservation Tribal Council as appropriate.

### **Required Skills**

1. Expertise in the use of quantitative and qualitative methods.
2. Ability to communicate with a broad range of people.

3. Cultural sensitivity.
4. Knowledge of prevention program evaluation.
5. Commitment to the evaluation with an eye towards usefulness to the Tribal organization.
6. Knowledge of advance statistics, program assessment, and outcomes/impact analysis.
7. Skill in training or teaching others in evaluation methods or approaches.
8. Skill in verbal, interpersonal and written communication, with proven ability to communicate information.
9. Ability to identify data resources or repositories, assessment tools, and preparation of brief narrative overview of reports.
10. Ability to present complicated data and ideas to multiple audiences in creative, understandable, and easily consumable ways.
11. Ability to manage multiple projects and timelines.

Required Experience:

Doctoral level research experience and demonstrated expertise in implementing a Community Based Participatory Evaluation model.

Indian Preference: In accordance with CFR 25, Part 276 and in accordance with Title VII of the Civil Rights Act, Section 701(b) and 703(i), qualified American Indian Consultant candidates may have selection preference.

Responses to this RFP should include the following:

1. A statement of qualifications
2. Descriptions of similar work previously completed
3. Proposed cost with detailed cost breakdown

Responses must be received by September 28, 2018.

For more information on program and evaluator expectations please see the SAMHSA Funding Opportunity Announcement (FOA) No. TI-18-010. A Detailed list of proposed goals objectives and project timeline will be provided upon request.

For more information and to submit proposal:

Anav Tribal Health Clinic  
ATTN: Kyle Nelson, Executive Director  
9024 Sniktaw Lane  
Fort Jones, CA 96032

Or by email to [kyle.nelson@qvir-nsn.gov](mailto:kyle.nelson@qvir-nsn.gov)

**Rating factors**

Cost	25%
Relevant Experience	25%
Availability of staff with Professional qualifications and technical abilities	20%
Results of peer and external quality control reviews	10%
Indian Preference	10%
Statement regarding training and employment of Indians	10%